

REQUEST FOR COST/PRICE ANALYSIS SERVICES

FROM: DFSC-

DATE: _____

TO: DFSC-PA

1. Request your office furnish the following service:

- Cost Analysis (including request for field pricing support)
- Price Analysis
 - Sole offer over \$500,000
 - Competitive and/or less than \$500,000 (Give Reason): _____
- Other _____

2. The following information is provided for your assistance:

Contract/Solicitation No. _____ Modification No. _____
Program Name/Location/Description _____
Estimated Total Dollar Value _____

3. Completion of above action is requested by (DATE) _____

- Routine Action. (Allow 14 Calendar Days, or 50 Calendar Days for those requiring audit).
- Expedited Action*
*Reason: _____

* Division Chief must approve.

4. If action requested above cannot be forwarded by date indicated, please advise extension _____

5. Additional Comments: _____

6. Attachments: (See DFPI 15.805-2 or DFPI 15.805-3)

- (a) A copy of each offer. Only those pages with offeror entered information are required.
- (b) A blank copy of the IFB/RFP.
- (c) A copy of the abstract, if applicable.
- (d) Prior price history, including all related contract/item numbers for the same or similar items.
Bulletins or other listings are acceptable providing they are all-inclusive.
- (e) Transportation rates.
- (f) SF 1411 or SF 1412, as applicable, along with supporting data (enclosures, attachments, catalogs price lists, sales invoices, market data, etc.).
- (g) Other pertinent information.

NOTES:

- (i) If any of the material identified in items (c) through (g) above is available in spreadsheet format, it should also be forwarded via "floppy disks" or E-Mail.
- (ii) Two (three if a Technical Analysis is required) copies of the material identified in items (a), (b), (f) and (g) above are required when an audit by DCAA/DCMC will be performed.