

OFFER SUBMISSION PACKAGE

SOLICITATION: SP0600-02-R-0002

PROGRAM: 4.0/4.2

THE ENCLOSED SOLICITATION COVERS THE PERIOD: DATE OF AWARD
THROUGH: 31 MARCH 2003

To be timely, offers must be received at the Defense Energy Support Center by 03 December 2001 @ 3:00 P.M.
LOCAL TIME, FT. BELVOIR, VIRGINIA.

INSTRUCTIONS:

1. One copy of this Offer Submission Package must be returned to the Defense Energy Support Center as your offer. All documents to be completed and returned are contained in this Offer Submission Package:

- Standard Form 1449
- Schedule Sheets
- Applicable Fill-In Clauses

2. Be sure to check your offer prices in Section B for accuracy and legibility prior to submission. Initial all changes. Sign and date the Standard Form 1449 in ink.

3. If you are submitting your offer by facsimile, please limit your facsimile transmission to the contents of this Offer Submission Package.

4. By submission of this package, you are stating that ALL terms and conditions of the entire solicitation are accepted and apply to your offer unless clearly stated herein.

ATTACHMENT #1

OFFEROR SUBMISSION PACKAGE

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OFFEROR SUBMISSION PACKAGE

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SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, & 30				1. REQUISITION NUMBER SC0600-01-0338 & 0339		PAGE 1 OF 32	
2. CONTRACT NUMBER		3. AWARD/EFFECTIVE DATE	4. ORDER NUMBER		5. SOLICITATION NUMBER SP0600-02-R-0002		6.. SOLICITATION ISSUE DATE NOVEMBER 2, 2001
7. FOR SOLICITATION INFORMATION CALL:		a. NAME PHYLLIS ORANGE/TERESA GILL-DESC-BZB			b. TELEPHONE NUMBER (no collect calls) (703)767-9266/9257		8. OFFER DUE DATE DECEMBER 3, 2001 @ 3:00 P.M. LOCAL TIME
9. ISSUED BY ATTN DESC BZB RM 2954 DEFENSE ENERGY SUPPORT CENTER 8725 JOHN J KINGMAN RD SUITE 4950 FORT BELVOIR, VA 22060-6222 SEE ITEM 1 OF THE DD FORM 1707 FOR ADDRESS TO SEND OFFERS PP: 4.0 & 4.2			SP0600	10. THIS ACQUISITION IS <input type="checkbox"/> UNRESTRICTED <input checked="" type="checkbox"/> SET ASIDE 7.1% FOR <input checked="" type="checkbox"/> SMALL BUSINESS <input type="checkbox"/> SMALL DISADV BUSINESS <input type="checkbox"/> 8(A) SIC NAICS: 324191 MFR/422920 DLR SIZE STANDARD: See Clause L2.05-2		11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED <input checked="" type="checkbox"/> SEE SCHEDULE	12. DISCOUNT TERMS
15. DELIVER TO SEE SCHEDULE			CODE	16. ADMINISTERED BY SEE BLOCK 9		CODE	
17a. CONTRACTOR / OFFEROR CODE		FACILITY CODE	18a. PAYMENT WILL BE MADE BY DEFENSE FINANCE AND ACCOUNTING SERVICE - COLUMBUS CENTER STOCK FUND DIRECTORATE FUELS ACCOUNTING AND PAYMENTS DIVISION ATTN: DFAS-BVDFB/CC P.O. BOX 182317 COLUMBUS OH 43218-6250		CODE		HQ0104
TELEPHONE NO.			18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a. UNLESS BLOCK BELOW IS CHECKED <input type="checkbox"/> SEE ADDENDUM				
<input type="checkbox"/> 17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER							
19. ITEM NO.	20. SCHEDULE OF SUPPLIES/SERVICES			21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
	SEE CLAUSE B17 (SCHEDULE)						
25. ACCOUNTING AND APPROPRIATION DATA					26. TOTAL AWARD AMOUNT (For Govt. Use Only)		
<input checked="" type="checkbox"/> 27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1, 52.212-4. FAR 52.212-3 AND 52.212-5 ARE ATTACHED. ADDENDA (X) ARE () ARE NOT ATTACHED.							
<input type="checkbox"/> 27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4. FAR 52.212-5 IS ATTACHED. ADDENDA () ARE () ARE NOT ATTACHED.							
<input checked="" type="checkbox"/> 28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN <u>1</u> COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED HEREIN.				<input type="checkbox"/> 29. AWARD OF CONTRACT: REFERENCE _____ OFFER DATED _____. YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS..			
30a. SIGNATURE OF OFFEROR/CONTRACTOR				31a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER)			
30b. NAME AND TITLE OF SIGNER (TYPE OR PRINT)			30c. DATE SIGNED	31b. NAME OF CONTRACTING OFFICER (TYPE OR PRINT) N.J. MCGUIRE		31c. DATE SIGNED	
32a. QUANTITY IN COLUMN 21 HAS BEEN <input type="checkbox"/> RECEIVED <input type="checkbox"/> INSPECTED <input type="checkbox"/> ACCEPTED, AND CONFORMS TO THE CONTRACT, EXCEPT AS NOTED				33. SHIP NUMBER		34. VOUCHER NUMBER	35. AMOUNT VERIFIED CORRECT FOR
				<input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL			
32b. SIGNATURE OF AUTHORIZED GOVT. REPRESENTATIVE			32c. DATE	36. PAYMENT <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL		37. CHECK NUMBER	
41a. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT		41b. SIGNATURE AND TITLE OF CERTIFYING OFFICER		41c. DATE		40. PAID BY	
				42a. RECEIVED BY (Print)			
				42b. RECEIVED AT (Location)			
				42c. DATE REC'D (YY/MM/DD)	42d. TOTAL CONTAINERS		

AUTHORIZED FOR LOCAL REPRODUCTION

ATTACHMENT #2

STANDARD FORM 1449

Prescribed by GSA
FAR (48 CFR) 53.212

SECTION B

NOTE TO OFFERORS: For CONUS locations, intermodal container (IC) movements are acceptable on a FOB DESTINATION basis provided that 1) the contractor provides the necessary pumps and hoses to effect delivery in a manner identical to tank truck deliveries and 2) the intermodal containers (on flat beds) are not disconnected from the tractor portion and left for later pick up at the receiving activities. For OCONUS locations, see information regarding intermodal container movements on page OSP-7.

INSPECTION AND ACCEPTANCE:

FOB ORIGIN DELIVERIES WILL BE INSPECTED AND ACCEPTED AT ORIGIN.

FOB DESTINATION DELIVERIES WILL BE INSPECTED AT ORIGIN AND ACCEPTED AT DESTINATION.

B17 SUPPLIES TO BE FURNISHED (LUBES) (DESC MAR 1985)

The supplies to be furnished hereunder, the minimum individual delivery, the methods of delivery, the points of delivery, the estimated quantities, and the prices therefore are as follows:

(DESC 52.207-9F25)

PURCHASE PROGRAM 4.0:

PRODUCT/
DODAAC ACTIVITY

PR NO. SCO600-01-0338
NSN: 9150-00-181-8232 (BULK)
LUBRICATING OIL, ENGINE
LO6 - GRADE 9250
MIL-L-9000H (SH) DATED 16 SEP 1987
A QUALIFIED PRODUCT

<u>ITEM</u>	<u>DODAAC ACTIVITY</u>	<u>TOTAL ESTIMATED QTY/USG</u>	<u>FOB DEST. PRICE/USG</u>
2100	N49399 Naval Sub Base Groton New London, CT 06349 POC: Ollie Steadman – COM: (860) 694-3359 Conveyance must be furnished with pump and 50 ft. hose for discharge into Government furnished storage. MODE(S): <u>TT/IC</u> 100% Min Del: 5,000 Gallons Max Del: 10,000 Gallons * <u>FOB DESTINATION(D) ONLY</u> VIA TRANSPORT TRUCK OR INTERMODAL CONTAINER FOR DELIVERY INTO GOVERNMENT FURNISHED STORAGE.	10,000	*(D)\$ _____
			Mode of Delivery: _____
2101	UY7332 DFSP Sewells Point, VA DFSP Norfolk Naval Base Fuel Terminal FISC 1968 Gilbert St., Bldg. W62 Norfolk, VA 23511-3392 POC: Randy Cantrell – COM: (757) 322-9036 Conveyance must be furnished with pump for discharge into Government furnished storage tank. MODE(S): <u>TT/IC</u> 100% Min Del: 5,000 Gallons Max Del: 18,000 Gallons * <u>FOB DESTINATION(D) ONLY</u> VIA TRANSPORT TRUCK OR INTERMODAL CONTAINER FOR DELIVERY INTO GOVERNMENT FURNISHED STORAGE.	80,000	*(D)\$ _____
			Mode of Delivery: _____

NOTE: PRE-DISCHARGE TESTING WILL BE PERFORMED.

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B17 (Cont'd)

<u>ITEM</u>	<u>DODAAC</u> <u>ACTIVITY</u>	TOTAL ESTIMATED <u>QTY/USG</u>	FOB DEST. <u>PRICE/USG</u>
2102	<p>N68836 DFSP Jacksonville, FL Naval Supply Ctr. Naval Air Station, Bldg. 262 (Mayport) Jacksonville, FL 32212-009 POC: Elvin Hood – COM: (904) 270-5417 Conveyance must be furnished with pump and 75 ft. hose for discharge into Government furnished storage. MODE(S): <u>TT/IC</u> 100% Min Del: 5,000 Gallons Max Del: 12,000 Gallons *<u>FOB DESTINATION(D) ONLY</u> VIA TRANSPORT TRUCK OR INTERMODAL CONTAINER FOR DELIVERY INTO GOVERNMENT FURNISHED STORAGE.</p>	36,000	*(D)\$_____
			Mode of Delivery: _____
2103	<p>N00244 DFSP Pt. Loma, Naval Supply Ctr. 850 Pacific Hwy., Bldg. 106, Post 27 San Diego, CA 92132-5089 POC: Ray Gomez – COM: (619) 553-1317 Conveyance must be equipped with 40 ft. hose for discharge into Government furnished storage. Pumps are not required unless specifically identified by the DD Form 1155, Orders For Supplies or Services. MODE(S): <u>TT/IC</u> 100% Min Del: 5,000 Gallons Max Del: 10,000 Gallons *<u>FOB DESTINATION(D) ONLY</u> VIA TRANSPORT TRUCK OR INTERMODAL CONTAINER FOR DELIVERY INTO GOVERNMENT FURNISHED STORAGE.</p>	100,000	*(D)\$_____
			Mode of Delivery: _____
2104	<p>N00406 DFSP Puget Sound, Manchester, WA 98314 POC: Larry Williams – COM: (360) 476-2127, ex. 229 Conveyance must be furnished with a three-inch camlock fitting and two three-inch 20 ft. hoses. Pumps are not required unless specifically identified by the DD Form 1155, Orders For Supplies or Services. MODE(S): <u>TT/IC</u> 100% Min Del: 5,000 Gallons Max Del: 10,000 Gallons *<u>FOB DESTINATION(D) ONLY</u> VIA TRANSPORT TRUCK OR INTERMODAL CONTAINER FOR DELIVERY INTO GOVERNMENT FURNISHED STORAGE.</p>	60,000	*(D)\$_____
			Mode of Delivery: _____
2105	<p>N00604 DFSP Pearl Harbor Bldg. 475 Pearl Harbor, HI MODE(S): <u>TT/IC/FB</u> 100% Min Del: 5,000 Gallons Max Del: 10,000 Gallons * <u>FOB ORIGIN(O)</u> VIA INTERMODAL CONTAINER ONLY. <u>FOB DESTINATION(D)</u> VIA TRANSPORT TRUCK, INTERMODAL CONTAINER, OR FLEXI-BAG FOR DELIVERY INTO GOVERNMENT FURNISHED STORAGE TANK.</p>	40,000	*(O)\$_____/ (D)\$_____
			Mode of Delivery: _____

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B17 (Cont'd)

<u>ITEM</u>	DODAAC <u>ACTIVITY</u>	TOTAL ESTIMATED <u>QTY/USG</u>	FOB DEST. <u>PRICE/USG</u>
2106	N69182 DFSP Akasaki FISC Yokosuka DET Sasebo, Japan PSC 476, Box 7 FPO AP 96322 MODE(S): <u>IC</u> 100% Min Del: 5,000 Gallons Max Del: 10,000 Gallons * <u>FOB ORIGIN(O) ONLY</u> VIA INTERMODAL CONTAINER FOR DELIVERY INTO GOVERNMENT FURNISHED STORAGE TANK.	15,000	*(O)\$_____
2107	N69180 DFSP Hakozaki, Japan FISC Fuel DET Tsurumi, Japan PSC 471 FPO AP 96347-2000 MODE(S): <u>IC</u> 100% Min Del: 5,000 Gallons Max Del: 10,000 Gallons * <u>FOB ORIGIN(O) ONLY</u> VIA INTERMODAL CONTAINER FOR DELIVERY INTO GOVERNMENT FURNISHED STORAGE TANK.	10,000	*(O)\$_____

B17 (Cont'd)

PRODUCT/
DODAAC ACTIVITY

PR NO. SCO600-01-0338
NSN: 9150-01-372-6915 (BULK)
INDUSTRIAL OIL, STEAM TURBINE
LTL - 2190 TEP
MIL-L-17331H (SH) DATED 23 JAN 1984 AND
AMENDMENT 3 DATED 20 MAR 1995.
A QUALIFIED PRODUCT

<u>ITEM</u>	<u>DODAAC ACTIVITY</u>	<u>TOTAL ESTIMATED QTY/USG</u>	<u>FOB DEST. PRICE/USG</u>
3101	N49399 Naval Sub Base Groton New London, CT 06349 POC: Ollie Steadman – COM: (860) 694-3359 Conveyance must be furnished with pump and 50 ft. hose for discharge into Government furnished storage. MODE(S): <u>TT/IC</u> 100% Min Del: 5,000 Gallons Max Del: 10,000 Gallons * <u>FOB DESTINATION(D) ONLY</u> VIA TRANSPORT TRUCK OR INTERMODAL CONTAINER FOR DELIVERY INTO GOVERNMENT FURNISHED STORAGE.	25,000	*(D)\$ _____
			Mode of Delivery: _____
3102	UY7332 DFSP Sewells Point, VA DFSP Norfolk Naval Base Fuel Terminal FISC 1968 Gilbert St., Bldg. W62 Norfolk, VA 23511-3392 POC: Randy Cantrell – COM: (757) 322-9036 Conveyance must be furnished with pump for discharge into Government furnished storage tank. MODE(S): <u>TT/IC</u> 100% Min Del: 5,000 Gallons Max Del: 18,000 Gallons * <u>FOB DESTINATION(D) ONLY</u> VIA TRANSPORT TRUCK OR INTERMODAL CONTAINER FOR DELIVERY INTO GOVERNMENT FURNISHED STORAGE. NOTE: PRE-DISCHARGE TESTING WILL BE PERFORMED.	260,000	*(D)\$ _____
			Mode of Delivery: _____
3103	N68836 DFSP Jacksonville, FL Naval Supply Ctr. Naval Air Station, Bldg. 262 (Mayport) Jacksonville, FL 32212-0097 POC: Elvin Hood – COM: (904) 270-5417 Conveyance must be furnished with pump and 75 ft. hose for discharge into Government furnished storage. MODE(S): <u>TT/IC</u> 100% Min Del: 5,000 Gallons Max Del: 12,000 Gallons * <u>FOB DESTINATION(D) ONLY</u> VIA TRANSPORT TRUCK OR INTERMODAL CONTAINER FOR DELIVERY INTO GOVERNMENT FURNISHED STORAGE.	100,000	*(D)\$ _____
			Mode of Delivery: _____

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B17 (Cont'd)

<u>ITEM</u>	<u>DODAAC</u> <u>ACTIVITY</u>	TOTAL ESTIMATED <u>QTY/USG</u>	FOB DEST. <u>PRICE/USG</u>
3104	<p>Q98037 Knolls Atomic Lab KAPL Inc., Kesselring Operations 350 Atomic Project Road (Knolls Atomic Lab) Ballston Spa, NY 12020-2817 POC: Joe Keihm – COM: (518) 884-1213 or Ann Edwards – COM: (518) 884-3362 Facility has two storage tanks: BLDG. 71 (MARF Plant): (tank size: 4,700 gallons). Truck must have a pump, 2-inch National Pipe Thread (NPT) female adapter, and 150 ft. length of hose. BLDG. 82 (S8G): (tank size: 3,500 gallons). Truck must have a pump. Plant will supply necessary hose and adapter. Each order placed via the DD1149 and/or the DD1155 will state requirements as necessary. <u>Delivery Hours:</u> 0730-1130 and again, 1230-1500 M-F. Plant is closed daily from 1200 to 1230 for security reasons. MODE(S): <u>TT</u> 100% Min Del: 1,500 Gallons Max Del: 2,000 Gallons <u>*FOB ORIGIN (O) OR DESTINATION(D) VIA TRANSPORT TRUCK.</u></p>	8,000	*(O)\$_____/ (D)\$_____
3105	<p>N00244 DFSP Pt. Loma, Naval Supply Ctr. 850 Pacific Hwy., Bldg. 106, Post 27 San Diego, CA 92132-5089 POC: Ray Gomez – COM: (619) 553-1317 Conveyance must be equipped with 40 ft. hose for discharge into Government furnished storage. Pumps are not required unless specifically identified by the DD Form 1155, Orders For Supplies or Services. MODE(S): <u>TT/IC</u> 100% Min Del: 5,000 Gallons Max Del: 10,000 Gallons <u>*FOB DESTINATION(D) ONLY VIA TRANSPORT TRUCK OR INTERMODAL CONTAINER FOR DELIVERY INTO GOVERNMENT FURNISHED STORAGE.</u></p>	120,000	*(D)\$_____
3106	<p>N00406 DFSP Puget Sound, Manchester, WA 98314 POC: Larry Williams – COM: (360) 476-2127, ex. 229 Conveyance must be furnished with a three-inch camlock fitting and two three-inch 20 ft. hoses. Pumps are not required unless specifically identified by the DD Form 1155, Orders For Supplies or Services. MODE(S): <u>TT/IC</u> 100% Min Del: 5,000 Gallons Max Del: 10,000 Gallons <u>*FOB DESTINATION(D) ONLY VIA TRANSPORT TRUCK OR INTERMODAL CONTAINER FOR DELIVERY INTO GOVERNMENT FURNISHED STORAGE.</u></p>	90,000	*(D)\$_____

B17 (Cont'd)

<u>ITEM</u>	<u>DODAAC ACTIVITY</u>	<u>TOTAL ESTIMATED QTY/USG</u>	<u>FOB DEST. PRICE/USG</u>
3107	N00604 DFSP Pearl Harbor Bldg. 475 Pearl Harbor, HI MODE(S): <u>TT/IC/FB</u> 100% Min Del: 5,000 Gallons Max Del: 10,000 Gallons * <u>FOB ORIGIN(O)</u> VIA INTERMODAL CONTAINER ONLY. <u>FOB DESTINATION(D)</u> VIA TRANSPORT TRUCK, INTERMODAL CONTAINER, OR FLEXI-BAG FOR DELIVERY INTO GOVERNMENT FURNISHED STORAGE TANK.	60,000	*(O)\$_____/ (D)\$_____
			Mode of Delivery: _____
3108	N69182 DFSP Akasaki FISC Yokosuka DET Sasebo, Japan PSC 476, Box 7 FPO AP 96322 MODE(S): <u>IC</u> 100% Min Del: 5,000 Gallons Max Del: 10,000 Gallons * <u>FOB ORIGIN(O) ONLY</u> VIA INTERMODAL CONTAINER FOR DELIVERY INTO GOVERNMENT FURNISHED STORAGE TANK.	10,000	*(O)\$_____
3109	N69180 DFSP Hakozaiki, Japan FISC Fuel DET Tsurumi, Japan PSC 471 FPO AP 96347-2000 MODE(S): <u>IC</u> 100% Min Del: 5,000 Gallons Max Del: 10,000 Gallons * <u>FOB ORIGIN(O) ONLY</u> VIA INTERMODAL CONTAINER FOR DELIVERY INTO GOVERNMENT FURNISHED STORAGE TANK.	10,000	*(O)\$_____

THE FOLLOWING INFORMATION APPLIES TO PEARL HARBOR, HI (L.I. 2105 & 3107); AKASAKI, JAPAN (L.I. 2106 & 3108); AND HAKOZAKI, JAPAN (L.I. 2107 & 3109):

INTERMODAL CONTAINER DELIVERIES WILL BE FOB ORIGIN (SUPPLIER'S WORK) OR FOB DESTINATION. IF FOB ORIGIN, THE GOVERNMENT WILL FURNISH AND SHIP BULK CONTAINERS TO THE POINT SPECIFIED BY THE CONTRACTOR FOR FILLING. OVERALL DIMENSIONS OF INTERMODAL CONTAINERS INCLUDING CONVEYANCE USED TO TRANSPORT THE CONTAINER ARE:

LENGTH - 44 FEET
 HEIGHT (VERTICAL CLEARANCE) - 12 FEET 6 INCHES
 WIDTH - 8 FEET.

THE FOLLOWING INFORMATION APPLIES TO ALL INTERMODAL CONTAINER MOVEMENTS:

Under the Intermodal Safe Container Transportation Amendments Act of 1996, effective April 9, 1997, the shipper must complete weight certifications for shipments projected to exceed a gross weight of 29,000 pounds. The contractor should include the following information on the bills of lading or other shipping documents such as DD250's:

1. The actual gross cargo weight (including packing materials, pallets and dunnage).
2. A reasonable description of the contents of the container or trailer.
3. The identity of the certifying party.
4. The container or trailer number.
5. The date of certification or transfer of documentation to another document for forwarding to the next carrier.

If the shipping document does not display the items delineated above, in any order, then the information must be displayed on a separate sheet of paper marked "INTERMODAL CERTIFICATION."

THE FOLLOWING INFORMATION PERTAINS TO FLEXI-BAGS:

Flexi-bags may be used on a FOB destination basis for the Pearl Harbor, HI items **2105** and **3107**. However, flexi-bags cannot be utilized for items 2106, 2107, 3107 and 3108 located in Japan. If you decide to submit an offer using flexi-bags, the following conditions must be met:

- a. Flexi-bags may be utilized on a FOB destination basis only for Pearl Harbor, HI. You are advised that the term FOB DESTINATION means that receiving activity does not provide, and is not expected to provide, any of the unique destination services required by this mode. These services include lifting and tilting of the bag, strapping/unstrapping and packing the bag and arranging for return of the bag.
- b. A new flexi-bag is required for each product for the first shipment made on a contract.
- c. The contractor must receive and maintain the flexi-bag manufacturer's inspection certificate of quality on each bag filled. The inspection certification will provide the following information: Bag identification number, last product loaded, condition of bag/equipment and leak test report. The inspection certificate must be available for the government representative to review prior to each fill.
- d. The re-use of flexi-bags is permissible provided the bags are dedicated to the same grade product.
- e. Prior to discharge, the contractor is responsible for taking a 20 liter sample and retention of this sample for 45 days.
- f. For items **2105** and **3107**, Pearl Harbor, HI, a two and a half inch National Standard Pipe Thread fitting is required. A two and a half inch female nipple is preferred.

PURCHASE PROGRAM 4.2:

**PRODUCT/
DODAAC ACTIVITY**

**PR NO. SCO600-01-0339
NSN: 9150-00-985-7031 (BULK)
LUBRICATING OIL, JET ENGINE
GRADE 1010 (LA6)
MIL-PRF-6081D DATED 10 NOV 1997
A QUALIFIED PRODUCT**

<u>ITEM</u>	<u>DODAAC ACTIVITY</u>	<u>TOTAL ESTIMATED QTY/USG</u>	<u>FOB DEST. PRICE/USG</u>
2000	<p>N30929 Navy Flight Demo Squadron Blue Angels, C/O Supply Officer 390 San Carlos Rd., Suite A Pensacola, FL 32508-5508 POC: AK2 Scott Lever - (850) 452-4184/2897 Transport truck must be equipped with pump and 60 ft of hose. Deliver to Hanger 1854 into 1/5,000 gal tank <u>Delivery Hours:</u> 0800-1700 hours, MON-FRI Min Del: 3,000 Gallons Max Del: 4,500 Gallons <u>*FOB DESTINATION(D) ONLY VIA TRANSPORT TRUCK (TT)</u></p>	15,000	*(D)\$_____
2001	<p>FP2037 Tinker AFB, OK 72 ABW/LGSF 7979 1st Street Tinker AFB, OK 73145-9100 POC: John Yinger or Debbie McCoy- (405) 739-3105 Delivery to Bldg. 3714 into a 12,000 gal tank. <u>Delivery Hours:</u> 0800 - 1600 hours, MON-FRI Min Del: 5,000 Gallons Max Del: 10,000 Gallons <u>*FOB DESTINATION ONLY VIA TRANSPORT TRUCK (TT)</u> <u>NOTE:</u> No special offloading equipment required. <u>DIRECTIONS:</u> I 40 exit # 159B or I 240 exit 11B (Douglas Blvd.). Enter gate # 20.</p>	18,000	*(D)\$_____
2002	<p>FP4852 Nellis AFB, NV 6126 Deport Rd., Bldg. 947 Nellis AFB, NV 89191-7227 POC: Daisy Westmoreland - (702) 652-8321 Delivery to Bldg. 947 into 1/10,000 gal tank <u>Delivery Hours:</u> 0700-1600 hours, MON-FRI Min Del: 5,000 Gallons Max Del: 10,000 Gallons <u>*FOB DESTINATION(D) ONLY VIA TRANSPORT TRUCK (TT)</u></p>	30,000	*(D)\$_____

B17 (Cont'd)

<u>ITEM</u>	DODAAC <u>ACTIVITY</u>	TOTAL ESTIMATED <u>QTY/USG</u>	FOB DEST. <u>PRICE/USG</u>
2003	FP4877 Davis Monthan AFB, Tucson, AZ AMARC/LAIP Bldg. 7448 Davis Monthan AFB, AZ 85708-4068 POC: Mr. Williams – COM: (520) 228-8627 <u>Delivery Hours:</u> 0700-1600 hours, MON-FRI Min Del: 5,000 Gallons Max Del: 10,000 Gallons	20,000	*(D)\$_____

*FOB DESTINATION ONLY VIA TRANSPORT TRUCK (TT)

NOTE 1: Conveyance must be equipped with pump, 10 to 15 f t. 2-inch hose and male or female quick disconnect adapter. Inspection report must accompany the driver upon arrival and be submitted to Mr. Williams at Bldg. 744.

NOTE 2: In addition to meeting the requirements of MIL-PRF-6081D (10 NOV 97), Product offered for acceptance will also meet the requirements of no more than 2 MG/L as tested using Federal Test Method STD No. 791C (30 SEP 86), Test Method 3010.1, *Solid Particle Contamination in Aircraft Turbine Engine Lubricants (Gravimetric Procedure)*. The cleanliness requirement shall meet either at the acceptance tank or downstream of filtering, prior to the tank truck. Tank truck must be suitably cleaned IAW Table IV of Clause E1 to carry MIL-PRF-6081 and not degrade quality.” Water is limited to 200 ppm IAW ASTM D 1744.

B17 (Cont'd)

**PRODUCT/
DODAAC ACTIVITY**

**PR NO. SCO600-01-0339
NSN: 9150-01-430-2884 (BULK)
LUBRICATING OIL, AIRCRAFT PISTON
ENGINE (NON-DISPERSANT MINERAL OIL),
SAE VISCOSITY GRADE 60 (LA7)
SAE J 1966 DATED 01 OCT 1995
A QUALIFIED PRODUCT**

LA7 REQUIREMENTS ARE FOR CARRIER CATAPULT SYSTEMS ONLY. THE L-38 ENGINE TESTS ARE NOT REQUIRED.

<u>ITEM</u>	<u>DODAAC ACTIVITY</u>	<u>TOTAL ESTIMATED QTY/USG</u>	<u>FOB DEST. PRICE/USG</u>
3000	N00246 Naval Air Station, North Island Bldg. 426, Code 199 North Island, CA 92135-7039 POC: Thelma McGee - (619) 545-8841 Tank truck must be equipped with pump. Delivery into 1/50,000 gal tank. <u>Delivery Hours:</u> 0800 - 1600 hours, MON-FRI Min Del: 5,000 Gallons Max Del: 6,000 Gallons * <u>FOB DESTINATION ONLY</u> VIA TRANSPORT TRUCK (TT)	24,000	*(D)\$_____
3001	N00188 Naval Air Station, Norfolk 9420 3 rd Avenue, Code 197A Norfolk, VA 23511 POC: Romeo Santo Domingo – (757) 444-3975 Tank truck must be equipped with pump and 10 ft hose. <u>Delivery Hours:</u> 0700 - 1430 hours, MON-FRI Min Del: 6,000 Gallons Max Del: 12,000 Gallons * <u>FOB DESTINATION ONLY</u> VIA TRANSPORT TRUCK (TT)	24,000	*(D)\$_____
3002	N60201 NAVSTA Mayport Code N764 Mayport, FL 32228-0098 POC: Elvin Hood - (904) 270-5417 Tank truck must be equipped with pump. <u>Delivery Hours:</u> 0800 - 1400 hours, MON-THURS No deliveries on Federal holidays. Min Del: 5,800 Gallons Max Del: 6,000 Gallons * <u>FOB DESTINATION ONLY</u> VIA TRANSPORT TRUCK (TT) <u>NOTE:</u> Driver must report to Bldg. 262 and lab results must be attached to shipping documents.	6,000	*(D)\$_____

B53 FREIGHT RATE (DESC OCT 1986)

The amount included in the unit price for freight on items offered f.o.b. destination is as follows:

<u>ITEM NUMBER</u>	<u>FREIGHT RATE</u>	<u>TARIFF/SOURCE</u>
--------------------	---------------------	----------------------

A rate that exceeds a common carrier rate may render an offer unacceptable.
(DESC 52.216-9FN1)

SECTION E

E33.07 MANUFACTURING AND FILLING POINTS (LUBES) (DESC FEB 1968)

The name and complete addresses of the manufacturing and filling points for each product to be furnished hereunder are as follows:

<u>PRODUCT</u>	<u>NAME AND COMPLETE ADDRESS</u> <u>MANUFACTURING POINT - FILLING POINT</u>
----------------	--

(DESC 52.246-9F50)

SECTION F

**F3.02 TRANSPORT TRUCK AND/OR TRUCK AND TRAILER FREE TIME AND DETENTION RATES (BULK/LUBES)
(DESC JUN 1996)**

(a) Upon arrival of Contractor's transport truck or truck and trailer, the receiving activity shall promptly designate the tanks into which the load is to be discharged. Free time will commence at the time the discharge hose is connected to fill pipe at the delivery point specified and will end when discharge is completed. For items involving multiple drops, time between drops will not be included in free time. Contractor shall be paid for detention beyond free time for delays caused by the Government. A minimum of one hour free time is required. Rate for detention shall be comparable to regulated tariffs governing the local area of receiving activity.

(1) Free time for unloading transport truck or truck and trailer:

_____.

(2) Rate for detention beyond the free time: _____.

(b) The above will not be considered in the evaluation of offers for award, except that free time of less than one hour or detention rates not comparable to regulated tariffs may render an offer unacceptable/bid nonresponsive.

UNLESS OFFEROR INDICATES OTHERWISE, FREE TIME WILL BE CONSIDERED UNLIMITED.

(c) DETENTION COSTS. Any invoices for detention costs will be forwarded directly to the Contracting Officer.

(DESC 52.247-9FA5)

F29.02 CONTRACTOR ORDERING AGENTS (LUBES) (DESC APR 1968)

In the event the name and address of the office to which orders should be forwarded are not furnished below or in writing within two working days from the offer opening date, all orders issued hereunder shall be forwarded to the Contractor's office from which the offer was submitted. The Contractor shall be responsible for seeing that orders are forwarded to any regional or area offices from which product is to be shipped in such time as to accomplish delivery within the permissible delivery lead time set forth under the ORDERS/DELIVERY TIME clause. For this purpose, date of receipt of the order as specified under the ORDERS/DELIVERY TIME clause shall be the date on which the order is received by the office to which it is addressed.

ITEM NUMBER

CONTRACTOR AGENT'S NAME AND ADDRESS

(DESC 52.216-9F90)

SECTION G

G9.07 ELECTRONIC TRANSFER OF FUNDS PAYMENTS - CORPORATE TRADE EXCHANGE (DESC JUN 2000)

(a) The Contractor shall supply the following information to the Contracting Officer no later than 5 days after contract award and before submission of the first request for payment.

NAME OF RECEIVING BANK: _____
(DO NOT EXCEED 29 CHARACTERS)

CITY AND STATE OF RECEIVING BANK: _____
(DO NOT EXCEED 20 CHARACTERS)

AMERICAN BANKERS ASSOCIATION NINE DIGIT IDENTIFIER OF RECEIVING BANK: _____

ACCOUNT TYPE CODE: (Contractor to designate one)

CHECKING TYPE 22

SAVINGS TYPE 32

RECIPIENT'S ACCOUNT NUMBER ENCLOSED IN PARENTHESES: _____
(DO NOT EXCEED 15 CHARACTERS)

RECIPIENT'S NAME: _____
(DO NOT EXCEED 25 CHARACTERS)

STREET ADDRESS: _____
(DO NOT EXCEED 25 CHARACTERS)

CITY AND STATE: _____
(DO NOT EXCEED 25 CHARACTERS)

NOTE: Additional information may be entered in **EITHER** paragraph (b) **OR** paragraph (c) below. Total space available for information entered in (b) **OR** (c) is 153 characters.

(b) SPECIAL INSTRUCTIONS/OTHER IDENTIFYING DATA:

(DO NOT EXCEED 153 CHARACTERS)

G9.07 (CONT'D)

OR

(c) **THIRD PARTY INFORMATION:** Where payment is to be forwarded from the receiving bank to another financial institution for deposit into Contractor's account, the following information **must** be supplied by the Contractor: Second Bank Name, City/State and/or Country, Account Number, and Account Name.

Four horizontal lines with vertical tick marks, representing a 153-character input field for contractor information.

(DO NOT EXCEED 153 CHARACTERS)

(d) **CONTRACTOR'S DESIGNATED OFFICIAL SUBMITTING ELECTRONIC FUNDS TRANSFER INFORMATION.**

NAME: _____
(DO NOT EXCEED 25 CHARACTERS)

TITLE: _____
(DO NOT EXCEED 25 CHARACTERS)

TELEPHONE NUMBER: _____
(DO NOT EXCEED 25 CHARACTERS)

SIGNATURE: _____

(e) Any change by the Contractor in designation of the bank account to receive electronic transfer of funds in accordance with this clause must be received by the Contracting Officer no later than 30 days prior to the date the change is to become effective.

(f) The electronic transfer of funds does not constitute an assignment of such funds in any form or fashion.

(g) In the event corporate trade exchange (CTX) payments cannot be processed, the Government retains the option to make payments under this contract by check.

(h) **NOTICE TO FOREIGN SUPPLIERS.**

(1) Payment may be made through the Federal Reserve Wire Transfer system. The bank designated as the receiving bank must be located in the United States and must be capable of receiving Automated Clearing House (ACH) transactions. The appropriate American Bankers Association nine-digit identifier must be supplied in order for payments to be processed through CTX.

(2) If your account is with a foreign bank that has an account with a bank located within the United States, the U.S. bank may be designated as the receiving bank. The recipient's name and account number shall identify the foreign bank, and transfer instructions to supplier's account must be specified in (b) and (c) above.

(3) The Third Party Information supplied in (c) above will be located in the first RMT segment of the CTX payment information sent to the receiving bank.

(i) Notwithstanding any other provision of the contract, the requirements of this clause shall control.

(DESC 52.232-9FJ1)

SECTION I

I14 QUALIFICATION REQUIREMENTS (FEB 1995)

(a) **DEFINITION. Qualification Requirement**, as used in this clause, means a Government requirement for testing or other quality assurance demonstration that must be completed before award.

(b) One or more qualification requirements apply to the supplies or services covered by this contract. For those supplies or services requiring qualification, whether the covered product or service is an end item under this contract or simply a component of an end item, the product, manufacturer, or source must have demonstrated that it meets the standards prescribed for qualification before award of this contract. The product, manufacturer, or source must be qualified at the time of award whether or not the name of the product, manufacturer, or source is actually included on a qualified products list, qualified manufacturers list, or qualified bidders list. Offerors should contact the agency activity designated below to obtain all requirements that they or their products or services, or their subcontractors or their products or services, must satisfy to become qualified and to arrange for an opportunity to demonstrate their abilities to meet the standards specified for qualification.

MIL-L-9000H (LO6) & MIL-L-17331H & AMD 3 (LTL)

Naval Sea Systems Command
Sea 05M3
1333 Isaac Hull Ave., SE
Washington Navy Yard, DC 20376-5133
United States

MIL-PRF-6081D (LA6)

Air Force Material Command, ASC/ENSI
Bldg. 125, 2335 7th St., Suite 6
Wright-Patterson AFB, OH 45433-7809

SAE J 1966 (LA7)

Naval Air Systems Command, Air 4, 4.5
Jefferson Davis Highway
Arlington, VA 22243-5120

<p style="text-align: center;"><u>MIL-L-9000H (LO6)</u></p> <p>Offeror's Name _____</p> <p>Manufacturer's Name: _____</p> <p>Source's Name: _____</p> <p>Item Name: _____</p> <p>Service Identification: _____</p> <p>Test Number: _____ (to the extent known)</p>	<p style="text-align: center;"><u>MIL-PRF-6081D (LA6)</u></p> <p>Offeror's Name: _____</p> <p>Manufacturer's Name: _____</p> <p>Source's Name: _____</p> <p>Item Name: _____</p> <p>Service Identification: _____</p> <p>Test Number: _____ (to the extent known)</p>
<p style="text-align: center;"><u>MIL-L-17331H & AMD 3 (LTL)</u></p> <p>Offeror's Name _____</p> <p>Manufacturer's Name: _____</p> <p>Source's Name: _____</p> <p>Item Name: _____</p> <p>Service Identification: _____</p> <p>Test Number: _____ (to the extent known)</p>	<p style="text-align: center;"><u>SAE J 1966 (LA7)</u></p> <p>Offeror's Name: _____</p> <p>Manufacturer's Name: _____</p> <p>Source's Name: _____</p> <p>Item Name: _____</p> <p>Service Identification: _____</p> <p>Test Number: _____ (to the extent known)</p>

I14 (CONT'D)

(d) Even though a product or service subject to a qualification requirement is not itself an end item under this contract, the product, manufacturer, or source must nevertheless be qualified at the time of award of this contract. This is necessary whether the Contractor or a subcontractor will ultimately provide the product or service in question. If, after award, the Contracting Officer discovers that an applicable qualification requirement was not in fact met at the time of award, the Contracting Officer may either terminate this contract for default or allow performance to continue if adequate consideration is offered and the action is determined to be otherwise in the Government's best interests.

(e) If an offeror, manufacturer, source, product, or service has met the qualification requirement but is not yet on a qualified products list, qualified manufacturers list, or qualified bidders list, the offeror must submit evidence of qualification prior to award of this contract. Unless determined to be in the Government's interest, award of this contract shall not be delayed to permit an offeror to submit evidence of qualification.

(f) Any change in location or ownership of the plant where a previously qualified product or service was manufactured or performed requires reevaluation of the qualification. Similarly, any change in location or ownership of a previously qualified manufacturer or source requires reevaluation of the qualification. The reevaluation must be accomplished before the date of award.

(FAR 52.209-1)

**I238.02 NOTICE OF PRICE EVALUATION PREFERENCE FOR HUBZONE SMALL BUSINESS CONCERNS
(JAN 1999)**

(a) **DEFINITION. HUBZone small business concern**, as used in this clause, means a small business concern that appears on the List of Qualified HUBZone Small Business Concerns maintained by the Small Business Administration.

(b) **EVALUATION PREFERENCE.**

(1) Offers will be evaluated by adding a factor of 10 percent to the price of all offers, except—

(i) Offers from HUBZone small business concerns that have not waived the evaluation preference;

(ii) Otherwise successful offers from small business concerns;

(iii) Otherwise successful offers of eligible products under the Trade Agreements Act when the dollar threshold for application of the Act is exceeded (see 25.402 of the Federal Acquisition Regulation (FAR)); and

(iv) Otherwise successful offers where application of the factor would be inconsistent with a Memorandum of Understanding or other international agreement with a foreign government.

(2) The factor of 10 percent shall be applied on a line item basis or to any group of items on which award may be made. Other evaluation factors described in the solicitation shall be applied before application of the factor.

(3) A concern that is both a HUBZone small business concern and a small disadvantaged business concern will receive the benefit of both the HUBZone small business price evaluation preference and the small disadvantaged business price evaluation adjustment (see FAR clause 52.219-23). Each applicable price evaluation preference or adjustment shall be calculated independently against an offeror's base offer. These individual preference amounts shall be added together to arrive at the total evaluated price for that offer.

(c) **WAIVER OF EVALUATION PREFERENCE.** A HUBZone small business concern may elect to waive the evaluation preference, in which case the factor will be added to its offer for evaluation purposes. The agreements in paragraph (d) of this clause do not apply if the offeror has waived the evaluation preference.

[] Offer elects to waive the evaluation preference.

(d) **AGREEMENT.** A HUBZone small business concern agrees that in the performance of the contract, in the case of a contract for-

(1) Services (except construction), at least 50 percent of the cost of personnel for contract performance will be spent for employees of the concern or employees of other HUBZone small business concerns;

(2) Supplies (other than procurement from a nonmanufacturer of such supplies), at least 50 percent of the cost of manufacturing, excluding the cost of materials, will be performed by the concern or other HUBZone small business concerns;

(3) General construction, at least 15 percent of the cost of the contract performance incurred for personnel will be spent on the concern's employees or the employees of other HUBZone small business concerns; or

(4) Construction by special trade contractors, at least 25 percent of the cost of the contract performance incurred for personnel will be spent on the concern's employees or the employees of other HUBZone small business concerns.

(e) A HUBZone joint venture agrees that in the performance of the contract, the applicable percentage specified in paragraph (d) of this clause will be performed by the HUBZone small business participant or participants;

(f) A HUBZone small business concern nonmanufacturer agrees to furnish in performing this contract only end items manufactured or produced by HUBZone small business manufacturer concerns. This paragraph does not apply in connection with construction or service contracts.

(FAR 52.219-4)

SECTION J

OFFER SUBMISSION PACKAGE	ATTACHMENT 1
SF1449- SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS	ATTACHMENT 2
DESC 19.1 – SMALL BUSINESS, VETERAN-OWNED SMALL BUSINESS, HUBZONE SMALL BUSINESS, SMALL DISADVANTAGED BUSINESS AND WOMEN-OWNED SMALL BUSINESS COMMERCIAL SUBCONTRACTING PLAN	ATTACHMENT 3
DESC-P 19.2 - INDIVIDUAL SMALL BUSINESS SUBCONTRACTING PLAN	ATTACHMENT 4

SECTION K

K1.01-7 OFFEROR REPRESENTATIONS AND CERTIFICATIONS - COMMERCIAL ITEMS (CONT'D)

(DESC FEB 1999)

SMALL BUSINESS CONCERN REPRESENTATION - OFFEROR'S MANUFACTURING SOURCE.

(a) The representation in (c) below concerning the offeror's manufacturing source applies to Small Business Set-Aside (SBSA) line items, Small Disadvantaged Business Price Evaluation Adjustment (SDB PEA) line items, and HUBZone Small Business (HSB) line items only.

(1) To be eligible for either the SBSA or SDB PEA, the representation in (c)(1) below must state that all end items will be manufactured or produced by a small business concern in the United States, its territories and possessions, Puerto Rico, or the Trust Territory of the Pacific Islands.

(2) To be eligible for the HSB preference, the representation in (c)(2) below must state that all end items will be manufactured or produced by a HUBZone small business concern in the United States, its territories and possessions, Puerto Rico, or the Trust Territory of the Pacific Islands.

(b) Failure to complete (c) below and failure to submit same with the offer may render the offer ineligible for award in any of these programs.

(c) (1) **SBSA/SDB PEA REPRESENTATION.** The small business concern represents as part of its offer that--

all

not all

end items to be furnished will be manufactured or produced by a small business concern in the United States, its territories or possessions, Puerto Rico, or the Trust Territory of the Pacific Islands.

(2) **HSB REPRESENTATIONS.** The small business concern represents as part of its offer that--

all

not all

end items to be furnished will be manufactured or produced by a HUBZone small business concern in the United States, its territories or possessions, Puerto Rico, or the Trust Territory of the Pacific Islands.

(DESC 52.212-9F35)

K1.01-10 OFFEROR REPRESENTATIONS AND CERTIFICATIONS - COMMERCIAL ITEMS (ALTS I/III)

(APR 2001/OCT 2000/OCT 2000)

(a) **DEFINITIONS.** As used in this provision--

(1) **Emerging small business** means a small business concern whose size is no greater than 50 percent of the numerical size standard for the standard industrial classification code designated.

(2) **Forced or indentured child labor means** all work or service--

(i) Exacted from any person under the age of 18 under the menace of any penalty for its nonperformance and for which the worker does not offer himself voluntarily; or

(ii) Performed by any person under the age of 18 pursuant to a contract, the enforcement of which can be accomplished by process of penalties.

(3) **Service-disabled veteran-owned small business concern--**

(i) Means a small business concern--

(A) Not less than 51 percent of which is owned by one or more service-disabled veterans or, in the case of any publicly owned business, not less than 51 percent of the stock of which is owned by one or more service-disabled veterans; and

K1.01-10 (CONT'D)

(B) The management and daily business operations of which are controlled by one or more service-disabled veterans or, in the case of a veteran with permanent and severe disability, the spouse or permanent caregiver of such veteran.

(ii) Service disabled veteran means a veteran, as defined in 38 U.S.C. 101(2), with a disability that is service-connected, as defined in 38 U.S.C. 101(16).

(4) **Small business concern** means a concern, including its affiliates, that is independently owned and operated, not dominant in the field of operation in which it is bidding on Government contracts, and qualified as a small business under the criteria in 13 CFR Part 121 and size standards in this solicitation.

(5) **Veteran-owned small business concern means a small business concern—**

(i) Not less than 51 percent of which is owned by one or more veterans (as defined at 38 U.S.C. 101(2)) or, in the case of any publicly owned business, not less than 51 percent of the stock of which is owned by one or more veterans; and

(ii) The management and daily business operations of which are controlled by one or more veterans.

(6) **Women-owned business concern** means a concern that is at least 51 percent owned by one or more women; or in the case of any publicly owned business, at least 51 percent of the stock of which is owned by one or more women; and whose management and daily business operations are controlled by one or more women.

(7) **Women-owned small business concern** means a small business concern--

(i) That is at least 51 percent owned by one or more women; or, in the case of any publicly owned business, at least 51 percent of the stock of which is owned by one or more women; and

(ii) Whose management and daily business operations are controlled by one or more women.

(b) **TAXPAYER IDENTIFICATION NUMBER (TIN) (26 U.S.C. 6109, 31 U.S.C. 7701). (Not applicable if the offeror is required to provide this information to a central contractor registration database to be eligible for award.)**

(1) All offerors must submit the information required in paragraphs (b)(3) through (b)(5) of this provision to comply with debt collection requirements of 31 U.S.C. 7701(c) and 3325(d), reporting requirements of 26 U.S.C. 6041, 6041A, and 6050M, and implementing regulations issued by the Internal Revenue Service (IRS).

(2) The TIN may be used by the Government to collect and report on any delinquent amounts arising out of the offeror's relationship with the Government (31 U.S.C. 7701(c)(3)). If the resulting contract is subject to the payment reporting requirements described in FAR 4.904, the TIN provided hereunder may be matched with IRS records to verify the accuracy of the offeror's TIN.

(3) **TAXPAYER IDENTIFICATION NUMBER (TIN).**

TIN: _____

TIN has been applied for.

TIN is not required because:

Offeror is a nonresident alien, foreign corporation, or foreign partnership that does not have income effectively connected with the conduct of a trade or business in the U.S. and does not have an office or place of business or a fiscal paying agent in the U.S.

Offeror is an agency or instrumentality of a foreign government;

Offeror is an agency or instrumentality of a Federal, state, or local government;

Other. State basis. _____

(4) **TYPE OF ORGANIZATION.**

Sole proprietorship;

Partnership;

Corporate entity (not tax-exempt);

Corporate entity (tax-exempt);

Government entity (Federal, State, or local);

Foreign government;

International organization per 26 CFR 1.6049-4;

Other: _____.

(5) **COMMON PARENT.**

Offeror is not owned or controlled by a common parent.

Name and TIN of common parent:

Name _____

K1.01-10 (CONT'D)

TIN _____

(c) Offerors must complete the following representations when the resulting contract is to be performed inside the United States, its territories or possessions, Puerto Rico, the Trust Territory of the Pacific Islands, or the District of Columbia. Check all that apply.

(1) **SMALL BUSINESS CONCERN.** The offeror represents as part of its offer that it--

- is
- is not

a small business concern.

(2) **VETERAN-OWNED SMALL BUSINESS CONCERN. (Complete only if the offeror represented itself as a small business concern in paragraph (c)(1) of this provision.)** The offeror represents as part of its offer that it—

- is
- is not

a veteran-owned small business concern.

(3) **SERVICE-DISABLED VETERAN-OWNED SMALL BUSINESS CONCERN. (Complete only if the offeror represented itself as a veteran-owned small business concern in paragraph (c)(2) of this provision.)** The offeror represents as part of its offer that it—

- is
- is not

a service-disabled veteran-owned small business concern.

(4) **SMALL DISADVANTAGED BUSINESS CONCERN. (Complete only if the offeror represented itself as a small business concern in paragraph (c)(1) of this provision.)** The offeror represents, for general statistical purposes, that it--

- is
- is not

a small disadvantaged business concern as defined in 13 CFR 124.1002.

(5) **WOMEN-OWNED SMALL BUSINESS CONCERN. (Complete only if the offeror represented itself as a small business concern in paragraph (c)(1) of this provision.)** The offeror represents that it--

- is
- is not

a women-owned small business concern.

NOTE: Complete paragraphs (c)(6) and (c)(7) only if this solicitation is expected to exceed the simplified acquisition threshold.

K1.01-10 (CONT'D)

(6) **WOMEN-OWNED BUSINESS CONCERN (OTHER THAN SMALL BUSINESS CONCERN).** (Complete only if the offeror is a women-owned business concern and did not represent itself as a small business concern in paragraph (c)(1) of this provision.) The offeror represents that it -

is

a women owned business concern.

(7) **TIE BID PRIORITY FOR LABOR SURPLUS AREA CONCERNS.** If this is an invitation for bid, small business offerors may identify the labor surplus areas in which costs to be incurred on account of manufacturing or production (by offeror or first-tier subcontractors) amount to more than 50 percent of the contract price.

(8) **SMALL BUSINESS SIZE FOR THE SMALL BUSINESS COMPETITIVENESS DEMONSTRATION PROGRAM AND FOR THE TARGETED INDUSTRY CATEGORIES UNDER THE SMALL BUSINESS COMPETITIVENESS DEMONSTRATION PROGRAM.** (Complete only if the offeror has represented itself to be a small business concern under the size standards for this solicitation.)

(i) (Complete only for solicitations indicated in an addendum as being set-aside for emerging small businesses in one of the four designated industry groups (DIGs)). The offeror represents as part of its offer that it--

is

is not

an emerging small business.

(ii) (Complete only for solicitations indicated in an addendum as being for one of the targeted industry categories (TICs) or four designated industry groups (DIGs)). The offeror represents as follows:

(A) The offeror's number of employees for the past 12 months (check the Employees column if size standard stated in the solicitation is expressed in terms of number of employees); or

(B) The offeror's average annual gross revenue for the last 3 fiscal years (check the Average Annual Gross Number of Revenues column if size standard stated in the solicitation is expressed in terms of annual receipts).

(Check one of the following:)

<u>NUMBER of EMPLOYEES</u>	<u>AVERAGE ANNUAL GROSS REVENUES</u>
<input type="checkbox"/> 50 or fewer	<input type="checkbox"/> \$1 million or less
<input type="checkbox"/> 51 - 100	<input type="checkbox"/> \$1,000,001 - \$2 million
<input type="checkbox"/> 101 - 250	<input type="checkbox"/> \$2,000,001 - \$3.5 million
<input type="checkbox"/> 251 - 500	<input type="checkbox"/> \$3,500,001 - \$5 million
<input type="checkbox"/> 501 - 750	<input type="checkbox"/> \$5,000,001 - \$10 million
<input type="checkbox"/> 751 - 1,000	<input type="checkbox"/> \$10,000,001 - \$17 million
<input type="checkbox"/> Over 1,000	<input type="checkbox"/> Over \$17 million

K1.01-10 (CONT'D)

(9) (Complete only if the solicitation contains the clause at FAR 52.219-23, NOTICE OF PRICE EVALUATION ADJUSTMENT FOR SMALL DISADVANTAGED BUSINESS CONCERNS, or FAR 52.219-25, SMALL DISADVANTAGED BUSINESS PARTICIPATION PROGRAM - DISADVANTAGED STATUS AND REPORTING, and the offeror desires a benefit based on its disadvantaged status.)

(i) **GENERAL.** The offeror represents that either--

(A) It--

is

is not

certified by the Small Business Administration as a small disadvantaged business concern and identified, on the date of this representation, as a certified small disadvantaged business concern in the database maintained by the Small Business Administration (PRO-Net), and that no material change in disadvantaged ownership and control has occurred since its certification, and, where the concern is owned by one or more individuals claiming disadvantaged status, the net worth of each individual upon whom the certification is based does not exceed \$750,000 after taking into account the applicable exclusions set forth at 13 CFR 124.104(c)(2); or

(B) It--

has

has not

submitted a completed application to the Small Business Administration or a Private Certifier to be certified as a small disadvantaged business concern in accordance with 13 CFR 124, Subpart B, and a decision on that application is pending, and that no material change in disadvantaged ownership and control has occurred since its application was submitted.

(ii) **JOINT VENTURE UNDER THE PRICE EVALUATION ADJUSTMENT FOR SMALL DISADVANTAGED BUSINESS CONCERNS.** The offeror represents, as part of its offer, that it is a joint venture that complies with the requirements in 13 CFR 124.1002(f) and that the representation in paragraph (c)(7)(i) of this provision is accurate for the small disadvantaged business concern that is participating in the joint venture. The offeror shall enter the name of the small disadvantaged business concern that is participating in the joint venture: _____.

(10) (Complete if the offeror represented itself as disadvantaged in paragraph (c)(2) or (c)(9) of this provision.) The offeror shall check the category in which its ownership falls:

Black American

Hispanic American

Native American (American Indians, Eskimos, Aleuts, or Native Hawaiians).

Asian-Pacific American (persons with origin from Burma, Thailand, Malaysia, Indonesia, Singapore, Brunei, Japan, China, Taiwan, Laos, Cambodia (Kampuchea), Vietnam, Korea, The Philippines, U.S. Trust Territory of the Pacific Islands (Republic of Palau), Republic of the Marshall Islands, Federated States of Micronesia, the Commonwealth of the Northern Mariana Islands, Guam, Samoa, Macao, Hong Kong, Fiji, Tonga, Kiribati, Tuvalu, or Nauru).

Subcontinent Asian (Asian-Indian) American (persons with origins from India, Pakistan, Bangladesh, Sri Lanka, Bhutan, the Maldives Islands, or Nepal).

Individual/concern, other than one of the preceding.

K1.01-10 (CONT'D)

(11) **HUBZONE SMALL BUSINESS CONCERN.** (Complete only if the offeror represented itself as a small business concern in paragraph (c)(1) of this provision.) The offeror represents as part of its offer that--

(i) It--

- is
- is not

a HUBZone small business concern listed, on the date of this representation, on the List of Qualified HUBZone Small Business Concerns Maintained by the Small Business Administration, and no material change in ownership and control, principal place of ownership, or HUBZone employee percentage has occurred since it was certified by the Small Business Administration in accordance with 13 CFR Part 126; and

(ii) It--

- is
- is not

a joint venture that complies with the requirements of 13 CFR Part 126, and the representation in paragraph (c)(11)(i) of this provision is accurate for the HUBZone small business concern or concerns that are participating on the joint venture. (The offeror shall enter the name or names of the HUBZone small business concern or concerns that are participating in the joint venture:

_____.)

Each HUBZone small business concern participating in the joint venture shall submit a separate signed copy of the HUBZone representation.

(d) CERTIFICATIONS AND REPRESENTATIONS REQUIRED TO IMPLEMENT PROVISIONS OF EXECUTIVE ORDER 11246.

(1) **PREVIOUS CONTRACTS AND COMPLIANCE.** The offeror represents that--

(i) It--

- has
- has not

participated in a previous contract or subcontract subject to the EQUAL OPPORTUNITY clause of this solicitation; and

(ii) It--

- has
- has not

filed all required compliance reports.

K1.01-10 (CONT'D)

(2) **AFFIRMATIVE ACTION COMPLIANCE.** The offeror represents that--

(i) It--

- has developed and has on file
- has not developed and does not have on file

at each establishment, affirmative action programs required by rules and regulations of the Secretary of Labor (41 CFR Subparts 60-1 and 60-2), or

(ii) It--

has not previously had contracts subject to the written affirmative action programs requirement of the rules and regulations of the Secretary of Labor.

(e) **CERTIFICATION REGARDING PAYMENTS TO INFLUENCE FEDERAL TRANSACTIONS (31 U.S.C. 1352).**

(Applies only if the contract is expected to exceed \$100,000). By submission of its offer, the offeror certifies to the best of its knowledge and belief that no Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress or an employee of a Member of Congress on his or her behalf in connection with the award of any resultant contract.

(f) **BUY AMERICAN ACT - TRADE AGREEMENTS - BALANCE OF PAYMENTS PROGRAM CERTIFICATE (DFARS 252.225-7006).** **(Applies only if DFARS clause 252.225-7007, TRADE AGREEMENTS ACT, is incorporated by reference in this solicitation.)**

(1) The offeror certifies that--

- (i) Each end product, except the end products listed in subparagraph (2) below, is a domestic end product (as defined in the BUY AMERICAN ACT AND BALANCE OF PAYMENTS PROGRAM clause of this solicitation); and
- (ii) Components of unknown origin are considered to have been mined, produced, or manufactured outside the United States or a qualifying country.

(2) The offeror must identify and certify all end products that are not domestic end products.

(i) The offeror certifies that the following supplies qualify as "U.S.-made end products" but do not meet the definition of **"domestic end product"**:

(Insert line item no.)

(ii) The offeror certifies that the following supplies are qualifying country end products:

(Insert line item no.)

(Insert country of origin)

(iii) The offeror certifies that the following supplies are qualify as designated country end products:

(Insert line item no.)

(Insert country of origin)

(iv) The offeror certifies that the following supplies qualify as Caribbean Basin country end products:

(Insert line item no.)

(Insert country of origin)

(v) The offeror certifies that the following supplies qualify as NAFTA country end products:

(Insert line item no.)

(Insert country of origin)

K1.01-10 (CONT'D)

(vi) The offeror certifies that the following supplies are other nondesignated country end products:

(Insert line item no.)

(Insert country of origin)

(LIST AS NECESSARY)

(3) Offers will be evaluated by giving preference to U.S.-made end products, qualifying country end products, designated country end products, NAFTA country end products, and Caribbean Basin country end products over other end products.

(g) **BUY AMERICAN ACT - NORTH AMERICAN FREE TRADE AGREEMENT (NAFTA) IMPLEMENTATION ACT - BALANCE OF PAYMENTS PROGRAM CERTIFICATE (DFARS 252.225-7035). (Applies only if DFARS clause 252.225-7036, NORTH AMERICAN FREE TRADE AGREEMENT (NAFTA) IMPLEMENTATION ACT, clause is incorporated by reference in this solicitation.)**

(1) The offeror certifies that--

(i) Each end product, except the end products listed in subparagraph (2) below, is a domestic end product (as defined in the BUY AMERICAN ACT AND BALANCE OF PAYMENTS PROGRAM clause of this solicitation); and

(ii) Components of unknown origin are considered to have been mined, produced, or manufactured outside the United States or a qualifying country.

(2) The offeror must identify and certify all end products that are not domestic end products.

(i) The offeror certifies that the following supplies qualify as "U.S.-made end products," but do not meet the definition of **"domestic end products"**:

(Insert line item number)

(ii) The offeror certifies that the following supplies are qualifying country (except Canada) end products:

(Insert line item number)

(Insert country of origin)

(iii) The offeror certifies that the following supplies qualify as NAFTA country end products:

(Insert line item number)

(Insert country of origin)

(iv) The offeror certifies that the following supplies are other foreign end products:

(Insert line item number)

(Insert country of origin)

(LIST AS NECESSARY)

(3) Offers will be evaluated by giving preference to U.S.-made end products, qualifying country end products, or NAFTA country end products over other end products.

K1.01-10 (CONT'D)

(h) CERTIFICATION REGARDING DEBARMENT, SUSPENSION OR INELIGIBILITY FOR AWARD (EXECUTIVE ORDER 12549).

The offeror certifies, to the best of its knowledge and belief, that--

(1) The offeror and/or any of its principals

- are
- are not

presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any Federal agency,

and

- (2) have or
- have not,

within a three-year period preceding this offer, been convicted of or had a civil judgment rendered against them for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a Federal, state or local government contract or subcontract; violation of Federal or state antitrust statutes relating to the submission of offers; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, or receiving stolen property; and

- are or
- are not

presently indicted for, or otherwise criminally or civilly charged by a government entity with, commission of any of these offenses.

(i) CERTIFICATION REGARDING KNOWLEDGE OF CHILD LABOR FOR LISTED END PRODUCTS (EXECUTIVE ORDER 13126). [The Contracting Officer must list in paragraph (i)(1) any end products being acquired under this solicitation that are included in the List of Products Requiring Contractor Certification as to Forced or Indentured Child Labor, unless excluded at 22.1503(b).]

(1) List End Product.

(Insert end product)

(Insert country of origin)

(Insert end product)

(Insert country of origin)

(Insert end product)

(Insert country of origin)

(Insert end product)

(Insert country of origin)

(Insert end product)

(Insert country of origin)

K1.01-10 (CONT'D)

(2) **CERTIFICATION.** [If the Contracting Officer has identified end products and countries of origin in paragraph (i)(1) of this provision, then the offeror must certify to either (i)(2)(i) or (i)(2)(ii) by checking the appropriate block.]

(i) The offeror will not supply an end product listed in paragraph (i)(1) of this provision that was mined, produced, or manufactured in the corresponding country as listed for that product.

(ii) The offeror may supply an end product listed in paragraph (i)(1) of this provision that was mined, produced, or manufactured in the corresponding country as listed for that product. The offeror certifies that it has made a good faith effort to determine whether forced or indentured child labor was used to mine, produce, or manufacture any such end product furnished under this contract. On the basis of those efforts, the offeror certifies that it is not aware of any such use of child labor.

(FAR 52.212-3/Alts I/III)

K1.05 OFFEROR REPRESENTATIONS AND CERTIFICATIONS - COMMERCIAL ITEMS (NOV 1995)

(a) **DEFINITIONS.** As used in this clause--

(1) **Foreign person** means any person other than a United States person as defined in Section 16(2) of the Export Administration Act of 1979 (50 U.S.C. App. Sec 2415).

(2) **United States person** is defined in Section 16(2) of the Export Administration Act of 1979 and means any United States resident or national (other than an individual resident outside the United States and employed by other than a United States person), any domestic concern (including any permanent domestic establishment of any foreign concern), and any foreign subsidiary or affiliate (including any permanent foreign establishment) of any domestic concern that is controlled in fact by such domestic concern, as determined under regulations of the President.

(b) **CERTIFICATION.** By submitting this offer, the offeror, if a foreign person, company, or entity, certifies that it--

(1) Does not comply with the Secondary Arab Boycott of Israel; and

(2) Is not taking or knowingly agreeing to take any action, with respect to the Secondary Boycott of Israel by Arab countries, which 50 U.S.C. App. Sec 2407(a) prohibits a United States person from taking.

(c) **REPRESENTATION OF EXTENT OF TRANSPORTATION BY SEA.** (This representation does not apply to solicitations for the direct purchase of ocean transportation services.)

(1) The offeror shall indicate by checking the appropriate blank in paragraph (c)(2) of this provision whether transportation of supplies by sea is anticipated under the resultant contract. The term **supplies** is defined in the TRANSPORTATION OF SUPPLIES BY SEA clause of this solicitation.

(2) **Representation.** The offeror represents that it—

does anticipate that supplies will be transported by sea in the performance of any contract or subcontract resulting from this solicitation.

does not anticipate that supplies will be transported by sea in the performance of any contract or subcontract resulting from this solicitation.

(3) Any contract resulting from this solicitation will include the TRANSPORTATION OF SUPPLIES BY SEA clause. If the offeror represents that it will not use ocean transportation, the resulting contract will also include the Defense Federal Acquisition Regulation Supplement clause at 52.247-7034, NOTIFICATION OF TRANSPORTATION OF SUPPLIES BY SEA.

(DFARS 252.212-7000)

K5 USE OF ELECTRONIC DATA INTERCHANGE (DESC MAY 1994)

(a) DEFINITIONS.

- (1) **Electronic Data Interchange (EDI)** means the computer-to-computer exchange of business documents between trading partners using a public standard format.
- (2) **American National Standards Institute (ANSI)** means the agency that formulates the guidelines for the standards used in EDI transactions. X12 is the ANSI subcommittee responsible for the development and maintenance of guidelines for use in exchanging standard business transactions electronically.
- (3) **Trading partner** means any business customer engaging in an EDI program.
- (4) **Trading Partner Agreement (TPA)** means the legal document wherein the trading partners agree to the electronic exchange of documents.
- (5) **Value Added Network (VAN)** means the electronic mailbox through which EDI partners exchange business transactions.

(b) The Defense Energy Support Center (DESC) may utilize EDI for certain documents in contracts awarded under this solicitation. DESC has implemented a system using the (ANSI) X12 standards, as applicable, for EDI. When EDI procedures are to be used, DESC and the Contractor will enter into a TPA.

(c) [] A check in this block indicates that the Contractor has already entered into a TPA with DESC.

(d) Upon submission of the following data, DESC will forward a TPA to the Contractor for execution:

(1) Company Name: _____

(2) Point of Contact for EDI: _____

(3) POC's Telephone Number: _____

(4) POC's Address: _____

(5) VAN Service Provider(s): _____

(6) Provide information for the following fields:

ISA07 Company Qualifier _____

ISA08 Company Value _____

GS03 Company Value _____

K5 (CONT'D)

(7) Please identify:

Element Separator: _____

Subelement Separator: _____

Segment Terminator: _____

(e) By execution of the TPA, the Contractor agrees to be bound by the terms and conditions of the agreement governing any transactions with the Government through EDI, in addition to the terms and conditions of the contract. TPAs will be contract independent. Only one will be signed between the Contractor and DESC. As contracts are awarded, the TPA will be incorporated into the specific contracts upon the mutual agreement of the Contractor and DESC.

(f) When a TPA is executed--

(1) The TPA shall identify, among other things, the VAN(s) through which electronic transmissions are made, the Transaction Sets available, security procedures, and guidelines for implementation.

(2) The Contractor shall be responsible for providing its own computer hardware, computer software, and VAN connections necessary to transmit and receive data electronically under the framework of the TPA.

(3) Transaction Sets will be unique to each contract and will be incorporated into contracts as agreed to by the parties.

(4) Nothing in the TPA will invalidate any part of the contract between the Contractor and DESC.

(5) All terms and conditions that would otherwise be applicable to a paper document shall apply to the electronic document.

(DESC 52.232-9F30)

K33.01 AUTHORIZED NEGOTIATORS (DESC JAN 1998)

The first page of the offer must show names, titles, and telephone and facsimile numbers (and electronic addresses if available) of persons authorized to negotiate with the Government on the offeror's behalf in connection with this solicitation. The offeror or quoter represents that the following persons are authorized to negotiate on its behalf with the Government in connection with this request for proposals or quotations.

(DESC 52.215-9F28)

K45.01 FACSIMILE OR ELECTRONIC INVOICING (DESC JAN 1998)

(a) **FACSIMILE INVOICING.**

(1) Submission of invoices by facsimile (FAX) is authorized when the offeror will utilize this method of invoicing at all times.

(2) Offeror shall indicate whether or not he intends to submit invoices via FAX:

[] YES [] NO

(3) See the SUBMISSION OF INVOICES FOR PAYMENT clause for FAX invoicing procedures.

(4) **RETURN OF INVOICES BY THE PAYING OFFICE.**

(i) Invoices deemed improper in accordance with the Prompt Payment Act may be returned to the offeror via FAX with the reason for return.

(ii) The offeror's FAX number for returning improper invoices is--

(For overseas locations, include the country code)

K45.01 (CONT'D)

(b) **ELECTRONIC INVOICING (EDI)**

(1) Electronic submission of invoices via Electronic Data Interchange (EDI) for all applicable items (as defined in the SUBMISSION OF INVOICES FOR PAYMENT clause) is authorized when the offeror will utilize this method of invoicing at all times for those affected items.

(2) The offeror shall indicate whether it intends to submit electronic invoices via EDI.

YES NO

(3) See the SUBMISSION OF INVOICES FOR PAYMENT for electronic invoicing procedures.

(DESC 52.232-9F20)

SMALL BUSINESS, VETERAN-OWNED SMALL BUSINESS, HUBZONE SMALL BUSINESS,
SMALL DISADVANTAGED BUSINESS AND WOMEN-OWNED SMALL BUSINESS
COMMERCIAL SUBCONTRACTING PLAN

DATE:

CONTRACTOR:

ADDRESS:

EFFECTIVE PERIOD OF COMMERCIAL PLAN:

The following, along with any attachments, is hereby submitted as a Subcontracting Plan to satisfy the applicable requirements of Public Law 95-507, Public Law 99-661, and paragraph (d) of FAR Clause 52.219-9, Small Business Subcontracting Plan. Commercial Plan is defined as a subcontracting plan (including goals) that covers the offeror's fiscal year and that applies to the entire production of commercial items sold by either the company or a portion thereof (e.g. division, plant, or product line).

Part I Subcontracting Goals (Subcontracting goals should be identified in both dollars subcontracted and percentage of subcontracted dollars):

(1) Total projected sales:

(2) Total dollars planned to be subcontracted:

(3) Total dollars planned to be subcontracted to each of the categories:

(i) Small Business (SB) concerns: planned subcontracting dollars targeted to subcontractors who are SB concerns.

(ii) Veteran-Owned SB concerns: planned subcontracting dollars targeted to subcontractors who are Veteran-Owned SB concerns.

(iii) HUBZone SB concerns: planned subcontracting dollars targeted to subcontractors who are HUBZone SB concerns.

(iv) Small Disadvantaged Business (SDB) concerns: planned subcontracting dollars targeted to subcontractors who are SDB concerns.

(v) Women-Owned SB concerns: planned subcontracting dollars targeted to subcontractors who are Women-Owned SB concerns.

(4) Percentage of total dollars planned to be subcontracted (*The following percentage goals expressed in terms of the percentage of total planned subcontracting dollars are applicable to this commercial subcontracting plan. Included are all subcontracts that contribute to contract performance and may include a proportionate share of products and services that are normally allocated as indirect costs*).

(i) Small Business (SB) concerns: % of total planned subcontracting dollars targeted to subcontractors who are SB concerns.

(ii) Veteran-Owned SB concerns: % of total planned subcontracting dollars targeted to subcontractors who are Veteran-Owned SB concerns.

(iii) HUBZone SB concerns: % of total planned subcontracting dollars targeted to subcontractors who are HUBZone SB concerns.

(iv) Small Disadvantaged Business (SDB) concerns: % of total planned subcontracting dollars targeted to subcontractors who are SDB concerns.

(v) Women-Owned SB concerns: % of total planned subcontracting dollars targeted to subcontractors who are Women-Owned SB concerns.

(5) Description of Principal Types of Supplies and/or Services to be subcontracted (indicate types planned for each category of small business):

- (i) Small Business concerns:
- (ii) Veteran-Owned Small Business concerns:
- (iii) HUBZone Small Business concerns:
- (iv) Small Disadvantaged Business concerns:
- (v) Women-Owned Small Business concerns:

(6) Describe the method used to develop these goals (*for example based on procurement history, available resources, etc*).

(7) Indirect Costs

- (i) Were indirect costs included in establishing these goals? Yes No
- (ii) If Yes, describe the method used to determine the proportionate share of indirect costs to be incurred with –

- (A) Small Business concerns:
- (B) Veteran-Owned Small Business concerns:
- (C) HUBZone Small Business Concerns:
- (D) Small Disadvantaged Business concerns:
- (E) Women-Owned Small Business concerns:

Part II Subcontracting Procedures:

(1) Program Administration

- (i) **Individual**. The individual who will administer the offeror's subcontracting program:

NAME:
ADDRESS:
PHONE NUMBER:
TITLE:

(ii) **Duties.** The individual's specific duties, as they relate to the firm's subcontracting program, are listed below. The individual is generally responsible for this company's Small Business program, for the development, preparation, and execution of subcontracting plans, and for monitoring performance relative to contractual requirements contained in this plan, including but not limited to *(Include additional duties the company has designated)*

(A) Assuring inclusion of Small Business, Veteran-Owned Small Business, HUBZone Small Business, Small Disadvantaged Business, and Women-Owned Small Business concerns in all solicitations for products or services that they are capable of providing.

(B) Reviewing solicitations to remove statements, clauses, etc., that may tend to restrict or prohibit Small Business, Veteran-Owned Small Business, HUBZone Small Business, Small Disadvantaged Business, and Women-Owned Small Business concerns' participation.

(C) Ensuring that the bid proposal review board documents its reasons for not selecting low bids submitted by Small Business, Veteran-Owned Small Business, HUBZone Small Business, Small Disadvantaged Business, and Women-Owned Small Business concerns.

(D) Monitoring attainment of proposed goals.

(E) Attending or arranging for attendance of company counselors at Business Opportunity Workshops, Minority Business Enterprise Seminars, Trade Fairs, etc.

(F) Conducting or arranging for conduct of motivational training for purchasing personnel pursuant to the intent of Public Law 95-507.

(G) Identify additional duties:

(2) Describe methods used to identify potential sources for solicitation purposes:

(i) Existing company source list:

(ii) SBA Procurement Marketing & Access Network (PRO-Net): :

(iii) National Minority Purchasing Council Vendor Information Service:

(iv) Trade Associations:

(v) Federal Government Development Centers such as the DoD Procurement Technical Assistance Centers (PTAC), the Small Business Administration's Small Business Development Centers (SBDC) and the Department of Commerce's Minority Business Development Centers (MBDC):

(vi) Other:

(3) Describe the methods used to assure Small Business, Veteran-Owned Small Business, HUBZone Small Business, Small Disadvantaged Business, and Women-Owned Small Business concerns are provided an equitable opportunity to compete. (e.g., developing and maintaining bidders' lists of Small Business, Veteran-Owned Small Business, HUBZone Small Business, Small Disadvantaged Business, and Women-Owned Small Business concerns from all possible sources; ensuring that procurement packages are structured to permit Small Business, Veteran-Owned Small Business, HUBZone Small Business, Small Disadvantaged Business, and Women-Owned Small Business concerns to participate to the maximum extent possible, etc.)

Part III Subcontracting Plan Management:

The offeror certifies, by signature on this plan, that the following procedures regarding management of this Subcontracting Plan will be enacted and maintained. The contractor agrees to provide the following:

- (1) Assistance to Small, Veteran-Owned Small, HUBZone Small, Small Disadvantaged, and Women-Owned Small Business concerns by arranging solicitations, time for the preparation of bids, quantities, specifications, and delivery schedules so as to facilitate participation by such concerns.
- (2) Adequate and timely consideration of the potentialities of Small, Veteran-Owned Small, HUBZone Small, Small Disadvantaged, and Women-Owned Small Business concerns in all "make or buy" decisions.
- (3) Counseling and discussion of subcontracting opportunities with representatives of Small, Veteran-Owned Small, HUBZone Small, Small Disadvantaged, and Women-Owned Small Business concerns.
- (4) Emphasis on and notice to subcontractors of the penalties and remedies for misrepresentations of business status for the purpose of obtaining a subcontract that is to be included as part or all of a goal contained in the Contractor's Subcontracting Plan.
- (5) Assurance that the clause entitled "Utilization of Small Business Concerns" (latest revision), contained in the referenced solicitation, will be included in all subcontracts that offer subcontracting opportunities and that all large business subcontractors receiving a subcontract in excess of \$500,000 will adopt a plan similar to this plan.
- (6) Preparation and submission of periodic subcontracting reports required (\$1,000,000 for construction of any public facility) to adopt a plan that complies with the requirements of the clause at FAR 52.219-9.
- (7) Assurances that the offeror will—
 - (a) Cooperate in any studies or surveys as may be required.
 - (b) Submit periodic reports in order that the Government can determine the extent of compliance by the offeror with the subcontracting plan.
 - (c) Submit the SF 295, Summary Subcontract Report, following the instructions either on the forms or as provided in agency regulations.
 - (d) Ensure that its subcontractors agree to submit the SF295.

(8) Establishment and maintenance of records of solicitations and subcontract activity that include the procedures that have been adopted to comply with the requirements and goals in the plan; and a description of the efforts to locate Small, Veteran-Owned Small, HUBZone Small, Small Disadvantaged and Women-Owned Small Business concerns for subcontract awards; and at least the following records/information on a plant-wide or company-wide basis.

- (a) Source lists (e.g., PRO-Net), guides, and other data that identify Small, Veteran-Owned Small, HUBZone Small, Small Disadvantaged, and Women-Owned Small Business concerns.
- (b) Organizations contacted in an attempt to locate sources that are Small, Veteran-Owned Small, HUBZone Small, Small Disadvantaged, and Women-Owned Small Business concerns.
- (c) Records on each subcontract solicitation resulting in an award of more than \$100,000, indicating—
 - (1) Whether Small Business concerns were solicited, and if not, why not;
 - (2) Whether Veteran-Owned Small Business concerns were solicited, and if not, why not;
 - (3) Whether HUBZone Small Business concerns were solicited, and if not, why not;
 - (4) Whether Small Disadvantaged Business concerns were solicited, and if not, why not;
 - (5) Whether Women Owned Small Business concerns were solicited, and if not, why not; and
 - (6) If applicable, the reason award was not made to a Small Business concern.
- (d) Records of outreach efforts to contact—
 - (1) Trade associations;
 - (2) Business development organizations; and
 - (3) Conferences and trade fairs to locate Small, Veteran-Owned Small, HUBZone Small, Small Disadvantaged, and Women-Owned Small Business sources.
- (e) Records of internal guidance and encouragement provided to buyers through—
 - (1) Workshops, seminars, training, etc., and
 - (2) Monitoring performance to evaluate compliance with the program's requirements.
- (f) On a contract-by-contract basis, supporting information for award data submitted by the contractor to the Government, including the name, address, and business size of each subcontractor.

PART IV Agreement and Approval Signatures:

A. Offeror's Agreement:

Offeror's signature	Offeror's Typed Name and Title	Date
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B. Contracting Officer's determination of Acceptance:

Contracting Officer's signature	Typed Name	Date
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C. Approval of Small Disadvantaged Business Goal of less than 5% (Two levels above Contracting Officer):

Director's/Deputy's signature	Typed Name	Date
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D. Concurrence/Nonconcurrence of Small Business Office:

Concur:	Small Business Specialist's signature	Typed Name	Date
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Nonconcur:	Small Business Specialist's signature	Typed Name	Date
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Rationale for nonconcurrence:

INDIVIDUAL SMALL BUSINESS SUBCONTRACTING PLAN

OFFEROR:

(* Continue on separate sheets if necessary.)

Solicitation No: SP0600-

NOTE: If a plant or division-wide Master Plan is being incorporated by reference, place 'X' in box and complete Part I (A thru I) and Part IV only.

Date of Plan:

(Copy of Master Plan and evidence of approval by the Government Contract Administration Office are required.)

PART I - SUBCONTRACTING GOALS:

- A. Total dollars planned to be subcontracted: \$
- B. Total dollars planned to be subcontracted to small business concerns: \$
- C. Total
dollars planned to be subcontracted to veteran-owned small business concerns: \$
- D. Total
dollars planned to be subcontracted to HUBZone small business concerns: \$
- E. Total dollars planned to be subcontracted to small disadvantaged business concerns: \$
- F. Total dollars planned to be subcontracted to women-owned small business concerns: \$
- G. Percentage of total subcontracting dollars for the use of small businesses: %
- H. Percentage of total subcontracting dollars for the use of veteran-owned small businesses: %
- I. Percentage of total subcontracting dollars for the use of HUBZone small businesses: %
- J. Percentage of total subcontracting dollars for the use of small disadvantaged businesses: %
- K. Percentage of total subcontracting dollars for the use of women-owned small businesses: %
-

L Principle types of supplies and services to be subcontracted

(Indicate types of supplies & services planned for subcontracting to each subcategory of small business

(1) Small business (2) Veteran-owned small business (3) HUBZone small business (4) Small disadvantaged business and (5) Women-owned small business concerns.) (*):

M. Describe method used to develop these goals: (e.g. based on procurement history, available resources, etc.) (*)

N. Were indirect costs included in establishing these goals? Yes No

If Yes, describe the method used to determine proportionate share of indirect costs to be incurred with (1) small business concerns, (2) veteran-owned small business concerns, (3) HUBZone small business concerns, (4) small disadvantaged business concerns, and (5) women-owned small business concerns: (*):

PART II – SUBCONTRACTING PROCEDURES:

A. Name of the individual who will administer the offeror's subcontracting program:
Include a brief description of this individual's duties:

INDIVIDUAL SMALL BUSINESS SUBCONTRACTING PLAN (CONTINUED)

B. Describe methods used to identify potential sources for solicitation purposes (indicate with an "X" those that apply):

- Existing company source lists
- SBA Procurement Marketing & Access Network (PRO-Net)
- SBA list of certified Small Disadvantaged Business Concerns
- National Minority Purchasing Council Vendor Information Service
- Dept. of Commerce Research and Information Division of the Minority Business Development Agency
- Small, veteran-owned small, HUBZone small, small disadvantaged, and women-owned small business associations
- OTHER

C. Describe methods used to assure that small business, veteran-owned small business, HUBZone small business, small disadvantaged business, and women-owned small business concerns have an equitable opportunity to compete for subcontracts:(*)

PART III SUBCONTRACTING PLAN MANAGEMENT:

Offeror certifies that the following procedures regarding management of this Subcontracting Plan will be enacted: (Indicate acknowledgment of compliance by annotating "X" in appropriate blocks.)

- A. Contractor will assist small business, veteran-owned small business, HUBZone small business, small disadvantaged business, and women-owned small business concerns by arranging solicitations, time for the preparation of bids, quantities, specifications, and delivery schedules so as to facilitate participation by such concerns.
- B. Where lists of potential subcontractors are excessively long, Contractor will make a reasonable effort to give all small business, veteran-owned small business, HUBZone small business, small disadvantaged business, and women-owned small business concerns an opportunity to compete over a period of time.
- C. Contractor will provide adequate and timely consideration of the potentialities of small business, veteran-owned small business, HUBZone small business, small disadvantaged business, and women-owned small business concerns in all "make or buy" decisions.
- D. Contractor will counsel and discuss subcontracting opportunities with representatives of small business, veteran-owned small business, HUBZone small business, small disadvantaged business, and women-owned small business firms.
- E. Contractor will provide notice to subcontractors concerning penalties and remedies for misrepresentation of of business status as small business, veteran-owned small business, HUBZone small business, small disadvantaged business, or women-owned small business, for the purpose of obtaining a subcontract that is to be included as part or all of a goal contained in the Contractor's Subcontracting Plan.
- F. Contractor will ensure that the clause entitled "Utilization of Small Business Concerns" (Latest Revision), contained in referenced solicitation, will be included in all subcontracts that offer further subcontracting opportunities, and that all large business subcontractors receiving a subcontract in excess of \$500,000
- G. Contractor will cooperate in any studies or surveys as may be required.
- H. Contractor will submit periodic reports in order to allow the Government to determine the extent of compliance by the offeror with this Subcontracting Plan.
- I. Contractor will submit Standard Form 294, Subcontracting Report for Individual Contracts and/or Standard Form 295, Summary Subcontract Report, in accordance with the instructions on the forms, or as provided in agency regulations.
- J. Contractor will ensure that subcontractors agree to submit Standard Form 294 and 295, as appropriate.

INDIVIDUAL SMALL BUSINESS SUBCONTRACTING PLAN (CONT'D)

PART III. SUBCONTRACTING PLAN MANAGEMENT CONTINUED:

K. Contractor will maintain the following types of records to demonstrate procedures that have been adopted to comply with the requirements and goals in this Plan. The records shall include at least the following on a plant-wide or company-wide basis, unless otherwise indicated:

- 1. Source lists (e.g., PRO-Net), guides, and other data that identify small, veteran-owned small, HUBZone small, small disadvantaged, and women-owned small business concerns;
- 2. Organizations contacted in an attempt to locate sources that are small, veteran-owned small, HUBZone small, small disadvantaged, and women-owned small business concerns;
- 3. Records of each subcontract solicitation resulting in an award of more than \$100,000; indicate--
 - a. Whether small business concerns were solicited, and if not, why not;
 - b. Whether veteran-owned small business concerns were solicited, and if not, why not;
 - c. Whether HUBZone small business concerns were solicited, and if not, why not;
 - d. Whether small disadvantaged business concerns were solicited, and if not, why not;
 - e. Whether women-owned small business concerns were solicited, and if not why not; and
 - f. If applicable, the reason why award was not made to a small business concern;
- 4. Records of outreach efforts to contact (a) trade associations, (b) business development organizations, and (c) conferences and trade fairs to locate small, veteran-owned small, HUBZone small, small disadvantaged, and women-owned small business sources;
 - 5. Records of internal guidance and encouragement provided to buyers through (a) workshops, seminars, training, etc., and (b) monitoring performance to evaluate compliance with the program's requirements; and
- 6. On a contract-by-contract basis, supporting information for award data submitted by the Contractor to the Government, including the name, address, and business size of each subcontractor.

PART IV _____

OFFEROR'S SIGNATURE

TYPED Name and Title

Date

PART V DETERMINATION OF ADEQUACY AND REQUEST FOR SMALL BUSINESS SPECIALIST'S REVIEW

The plan has been reviewed and determined adequate by the Contracting Officer. Request SBS.

CONTRACTING OFFICER'S SIGNATURE

TYPED Name and Title

Date

Approval 2 levels above CO if SDB Goal is less than 5%:

TYPED Name and Title

Date

PART VI SMALL BUSINESS SPECIALIST CONCURRENCE (If nonconcurrence, see attached rationale.)

DESC-DU SMALL BUSINESS SPECIALIST

Date

PART VII CONTRACTING OFFICER'S APPROVAL BASED ON THE CONTRACTING OFFICER'S DETERMINATION OF ADEQUACY AND THE SMALL BUSINESS SPECIALIST'S CONCURRENCE, THE PLAN IS ACCEPTED.

CONTRACTING OFFICER'S SIGNATURE

Date

