

**INFORMATION TO OFFERORS OR QUOTERS
SECTION A – COVER SHEET**

*Form Approved
OMB No. 9000-0002
Expires Oct 31, 2001*

The public reporting burden for this collection of information is estimated to average 35 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden, to Department of Defense, Washington Headquarters Services, Directorate for Information Operations and Reports (9000-0002), 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302. Respondents should be aware that notwithstanding any other provision of law, no person will be subject to any penalty for failing to comply with a collection of information if it does not display a currently valid OMB control number.

PLEASE DO NOT RETURN YOUR FORM TO THE ABOVE ADDRESS. RETURN COMPLETED FORM TO THE ADDRESS IN BLOCK 4 BELOW.

1. SOLICITATION NUMBER SP0600-02-R-0110	2. (X one) <input type="checkbox"/> a. INVITATION FOR BID (IFB) <input checked="" type="checkbox"/> b. REQUEST FOR PROPOSAL (RFP) <input type="checkbox"/> c. REQUEST FOR QUOTATION (RFQ)	3. DATE/TIME RESPONSE DUE 16 APRIL 2002 @ 3 P.M. Local time Fort Belvoir, VA
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INSTRUCTIONS

NOTE: The provision entitled "Required Central Contractor Registration" applies to most solicitations.
1. If you are not submitting a response, complete the information in Blocks 9 through 11 and return to the issuing office in Block 4 unless a different return address is indicated in Block 7.
2. Offerors or quoters must include full, accurate, and complete information in their responses as required by this solicitation (including attachments). "Fill-ins" are provided on Standard Form 18, Standard Form 33, and other solicitation documents. Examine the entire solicitation carefully. The penalty for making false statements is prescribed in 18 U.S.C. 1001.
3. Offerors or quoters must plainly mark their responses with the Solicitation Number and the date and local time for bid opening or receipt of proposals that is in the solicitation document.
4. Information regarding the timeliness of response is addressed in the provision of this solicitation entitled either "Late Submissions, Modifications, and Withdrawals of Bids," or "Instructions to Offerors – Competitive Acquisition."

4. ISSUING OFFICE (Complete mailing address, including ZIP Code) 8725 John J. Kingman Road Fort Belvoir, VA 22060-6222	5. ITEMS TO BE PURCHASED (Brief description) Australian Diesel Fuel (AS2) 13,680,000 Gasoline, Regular Unleaded (MUR) 54,000
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6. PROCUREMENT INFORMATION (X and complete as applicable.)	
<input checked="" type="checkbox"/>	a. THIS PROCUREMENT IS UNRESTRICTED.
<input type="checkbox"/>	b. THIS PROCUREMENT IS % SET-ASIDE FOR SMALL BUSINESS. THE APPLICABLE NAICS CODE IS:
<input type="checkbox"/>	c. THIS PROCUREMENT IS % SET-ASIDE FOR HUB ZONE CONCERNS. THE APPLICABLE NAICS CODE IS:
<input type="checkbox"/>	d. THIS PROCUREMENT IS RESTRICTED TO FIRMS ELIGIBLE UNDER SECTION 8(a) OF THE SMALL BUSINESS ACT.

7. **ADDITIONAL INFORMATION:** RETURN TO: BID CUSTODIAN, DESC-CPC, FAX: (703) 767-8506 -OR- BY MAIL TO: Bid Custodian, Defense Energy Support Center, ATTN: DESC-CPC, Room 3729, 8725 John J. Kingman Road Suite 4950, Fort Belvoir, VA 22060-6222

8. POINT OF CONTACT FOR INFORMATION			
a. NAME (Last, First, Middle Initial) BURKE, PATRICIA J.		b. ADDRESS (Include ZIP Code) DEFENSE ENERGY SUPPORT CENTER ATTN: DESC-PLC 8725 JOHN J. KINGMAN ROAD	
c. TELEPHONE NUMBER (Include Area Code and Extension) (703) 767-9503	d. E-MAIL ADDRESS pburke@desc.dla.mil	SUITE 4950 FORT BELVOIR, VA 22060-6222	

9. REASONS FOR NO RESPONSE (X all that apply)	
<input type="checkbox"/> a. CANNOT COMPLY WITH SPECIFICATIONS <input type="checkbox"/> b. UNABLE TO IDENTIFY THE ITEMS(S) <input type="checkbox"/> c. CANNOT MEET DELIVERY REQUIREMENT	<input type="checkbox"/> d. DO NOT REGULARLY MANUFACTURE OR SELL THE TYPE OF ITEMS INVOLVED <input type="checkbox"/> e. OTHER

10. **MAILING LIST INFORMATION** (X one)
WE DO DO NOT DESIRE TO BE RETAINED ON THE MAILING LIST FOR FUTURE PROCUREMENT OF THE TYPE INVOLVED.

11a. COMPANY NAME	b. ADDRESS
c. ACTION OFFICER	
(1) TYPED OR PRINTED NAME (Last, First, Middle Initial)	(2) TITLE
(3) SIGNATURE	(4) DATE SIGNED (YYYYMMDD)

DD Form 1707 (Continued)

A. **CLOSING DATE: 16 APRIL 2002 3:00 P.M. LOCAL TIME FORT BELVOIR VA.** Any offer that is received after 3:00 P.M. will be considered late and may be determined unacceptable. Please see Clause L2.05-5, INSTRUCTIONS TO OFFERORS – COMMERCIAL ITEMS (PC&S) (DESC AUG 2001). **Facsimile offers are acceptable;** please see Clause L2.11-2, FACSIMILE PROPOSALS (OCT 1997). DESC-PLC'S facsimile number is (703) 767-8506. Please include your E-Mail address and company web site address with your offer (if you have one).

B. Contracts awarded as a result of this solicitation will be "**Requirements Type, Fixed Price with Economic Price Adjustment.**" For the first time Australia PC&S is being purchased on a **three (3) year multi-year contract period** basis.

C. **AMENDMENTS:** Offerors must acknowledge receipt of any and all amendments to this solicitation by signing and returning the amendment with their offer.

D. The Economic price indicators are from **Platt's Oilgram Price Report**/Singapore. See Clause B19.02 for particulars. **The Base Reference Date** and price calculation are effective **01 February 2002** and are based on the Platt's time period of December 21, 2001 to January 20, 2002. **The Base Reference Prices are \$.4989 for Gasoline and \$.5139 for Diesel.**

E. **Offers submitted with a price escalation basis or timeframe other than solicited in Clause B19.02** will be evaluated in accordance with Clause M3.01 EVALUATION OF OFFERS WHERE UNCOMMON ESCALATORS ARE USED (DESC JAN 1998). Offers are required to submit a one-year pricing history of its basis for offers including any alternate escalation provisions to facilitate equal evaluation where uncommon escalators are proposed. See OSP, Attachment 2 for instructions and worksheet for submitting pricing history.

F. **Delivery Conditions:** Review the delivery conditions noted on page 5 of the Offeror Submission Package (OSP) for specific security requirements for drivers delivering product on site and Free Time and Detention Rates {fill-in required} applicable to the diesel fuel delivery.

G. **CERTIFICATIONS:** Please complete and submit the forms contained in the OSP, including all Offeror Fill-In Clauses, as your offer. All clauses that require fill-in information are included in the OSP. **Please be certain to identify all exceptions to the Solicitation's terms and conditions with your initial offer.** Please keep the Solicitation package for your records.

H. **BEST OVERALL VALUE:** Please be advised that the Government will be awarding contract(s) to the responsible offeror(s) that represent the "Best Overall Value". The Government will evaluate each offeror's record of past performance. All Offerors are required to complete the Contractor Performance Data Sheet (Attachment 1 to the OSP). For more information, your attention is invited to Clause L2.01-3 PROPOSAL PREPARATION INSTRUCTIONS AND PAST PERFORMANCE SUBMISSION (OVERSEAS) (DESC JUL 2001) on page 10 of the solicitation.

I. FAR Clause I1.20-1 is included on Page 29 of this solicitation. The clause incorporates most regulatory clauses into this solicitation by reference and provides guidance to you for locating the clauses. Please be advised that Offerors are responsible for complying with the referenced clauses as if they appeared in full text.

I. All U.S. contractors must be registered in the Central Contractor Registry. See Clause I1.07 for further information.

J. **DEBARRED NOTICE**: Any contract awarded to an Offeror who, at the time of award, was suspended, ineligible, or debarred from receipt of a contract with Government agencies, or in receipt of a notice of proposed debarment from any Government agency, is voidable at the option of the Government.

K. **EMERGENCY POINT OF CONTACT**: DESC contact point and telephone number for emergency situations during after-duty hours:

Contingency Plans and Operations Division – (703) 767-8420.

L. **It is the Offeror's responsibility to review all of the terms of the Solicitation in their entirety.** For clarification, explanations, or additional information, please contact the Contract Specialist, Patti Burke, at (703) 767-9503, or e-mail pburke@desc.dla.mil.