

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT			1. CONTRACT ID CODE		PAGE OF PAGES 1 of 3	
2. AMENDMENT/MODIFICATION NO. 0001		3. EFFECTIVE DATE 11 February 2004		4. REQUISITION/PURCHASE REQ. NO.		5. PROJECT NO. (If applicable)
6. ISSUED BY DEFENSE ENERGY SUPPORT CENTER 8725 JOHN J. KINGMAN ROAD, SUITE 4950 FT. BELVOIR, VA 22060-6222 BUYER/SYMBOL – Marlene Hines, DESC-PH PHONE - (703) 767-8496 FAX 703-767-8506			CODE SP0600	7. ADMINISTERED BY (If other than Item 6) CODE SP0600		
8. NAME AND ADDRESS OF CONTRACTOR (NO., street, city, county, State, and ZIP Code) BIDDER CODE: CAGE CODE:				X	9a. AMENDMENT OF SOLICITATION NO. SP0600-04-R-0026	
					9b. DATED (SEE ITEM 11) 01/16/2004	
				10a. MODIFICATION OF CONTRACT/ORDER NO.		
				10b. DATED (SEE ITEM 13)		
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS						
<p>[X] The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers [] is extended, [X] is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning <u> 1 </u> copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers.</p> <p>FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.</p>						
12. ACCOUNTING AND APPROPRIATION DATA (If required)						
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.						
A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (<i>Specify authority</i>) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.						
B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (<i>such as changes in paying office, appropriation date, etc.</i>) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b)						
C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:						
D. OTHER (<i>Specify type of modification and authority</i>).						
E. IMPORTANT: Contractor [] is not, [] is required to sign this document and return _____ copies to the issuing office.						
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)						
SEE FOLLOWING PAGES						
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.						
15A. NAME AND TITLE OF SIGNER (Type or print)				16A. NAME OF CONTRACTING OFFICER		
				MI SUK COX		
15B. NAME OF CONTRACTOR/OFFEROR		15C. DATE SIGNED		16B. UNITED STATES OF AMERICA		16C. DATE SIGNED
BY _____ (<i>Signature of person authorized to sign</i>)				BY _____ (<i>Signature of Contracting Officer</i>)		

- A. Section J, List of Attachments are hereby revised to read as follows:
- i. Section J, Attachment 2, Statement of Objectives #4 is hereby revised as follows:
Consolidated tax reporting requirements:
 - a. Domestic – Separate invoicing for federal and state taxes. Maintain records of Government exempt taxes, advise merchants of tax exemptions, and return invoices upon receipt of exempt tax transactions.
 - b. Overseas – For locations where no DESC contract is in place preference is for up front exemptions versus seeking refunds.
 - ii. Section J, Attachment 2, Statement of Objectives #5 is hereby revised as follows: **No cost card acceptance at Military Installations.**
 - iii. Section J, Attachment 2, Statement of Objectives #9 and #10 are hereby **deleted in its entirety.**
 - iv. Section J, Attachment 2, Statement of Objectives #18 is hereby revised as follows: **Provide update, add, change and deletion functionality, and approval process, automatic card renewal and activation process. Include continual updates for identification of the accountable official.**
 - v. Section J, Attachment 2, Statement of Objectives #24 is hereby revised as follows: **Ability to accept any rejected transactions and reprocess the following day.**
 - vi. The full text of revised Statement of Objectives is hereby listed below:

Statement of Objectives

Vision

The purpose of this acquisition is to move to a totally commercial solution that will significantly improve service to our customers. This effort shall provide DESC with a state of the art, commercial, affordable, high performance, flexible, responsive system for processing fuel and ancillary service transactions at commercial airports and seaports. This service shall be implemented and sustained across all Defense Energy Support Center customers. The goal is for the DESC customer to use one card at both commercial and military installations.

Statement of Objectives

Scope

The purpose of this acquisition is to provide the full range of credit card support to the customer for aviation and bunker fuel worldwide. This Statement of Objectives reflects current DoD/DESC policies and practices, allowing offerors to propose a price and a solution to known requirements. It is anticipated that information systems and formats will change over the life of this acquisition. That requires the contractor to be prepared to change with DESC.

Statement of Objectives

Statement of Objectives (SOO) for Card Services

1. Commercial electronic solution using commercially available infrastructure. Provision and Distribution of Credit Cards for use in electronic point of sale (e-POS) devices at the refueling point.
2. Worldwide card acceptance at commercial airports and seaports with ability to sort DESC contracted purchases from commercial non-contract purchases.
3. Split billing functionality, fuel card processor(s) must send fuel transactions and card file and billing table information to include at a minimum, DoDAAC, Fund Code, Signal Code, ORG Code/JONO/APC, and Supplemental DoDAAC (if applicable) to DESC; non-fuel transactions routed to the Accountable Official responsible for the charges.
4. Consolidated tax reporting requirements:
 - a. Domestic – Separate invoicing for federal and state taxes. Maintain records of Government exempt taxes, advise merchants of tax exemptions, and return invoices upon receipt of exempt tax transactions.
 - b. Overseas – For locations where no DESC contract is in place preference is for up front exemptions versus seeking refunds.
5. No cost card acceptance at Military Installations.
6. Electronic Transactional Data Capture mechanism for the procurement of aviation and or bunker fuel (AIR and SEA card) transactions. Transmit files in a secure environment as outlined in the DoD Orange Book, individually

- reported to DESC. Not rolled up. File format must be included. Must use ANSI - X12 format with file migration to XML as the Government converts.
7. Interface electronically with DESC Fuels Automated System (FAS). Maintain pace and compatibility with Government software modifications or updates.
 8. Capability to provide electronic invoices in various formats; i.e., ANSI-X12; flat files; xml; etc., for fuel and non-fuel purchases as requested.
 9. DELETED IN ITS ENTIRETY.
 10. DELETED IN ITS ENTIRETY.
 11. Provide and transmit Level III data for each transaction. Data requirements to be provided by DESC.
 12. Payment of local purchases. CCP shall pay the vendor directly and electronically forward transaction data to DESC. Subsequently, the CCP shall electronically bill DESC. Transactions should be listed individually with Level III tax data identified separately.
 13. Payment of contract purchases. DESC is responsible for paying contractor. The CCP shall electronically forward all contract purchase transaction data to DESC on a daily basis.
 14. Provide 24/7 Help Desk staffed to adequately handle customer volume with little or no waiting, assist customers with pre-arrangements, card refusal situations, location information, etc.
 15. Maintain historical transactional data for 6 years, 3 months after final payments. (Applies to all financial transactions).
 16. Maintain ability to conduct occasional pre-payments.
 17. Maintain electronic and offline process to include an uninterrupted backup system.
 18. Provide update, add, change, and deletion functionality, and approval process, automatic card renewal and activation process. Include continual updates for identification of the accountable official.
 19. Ability to process for payment Foreign Government Fuel Invoices, State Department – Embassies Fuel Invoices.
 20. Enroll and maintain the customer database, 1122 Program Fuel Invoices accommodation, Federal Civilians Fuel Invoices, and track purchases through reports.
 21. Meet all DoD security requirements for personnel and data.
 22. Record all transactions by actual lift date of transactions.
 23. Ability to record transactions for Tanker Transports, into-truck, into-bladder, and other temporary fuel operations.
 24. Ability to accept any rejected transactions and reprocess the following day.
 25. Aggressively pursue acceptance agreements for maximum coverage, both routine and on a contingency basis.
 26. Obtain and pass on any negotiated fuel discounts or savings obtained below airfield/port suppliers offered price. Provide report of savings each quarter.
 27. Capability to provide multiple date values, including posting date and transaction date.
 28. Provide Quality Assurance plan to monitor performance and accuracy of system.
 29. Provide a reward, penalty, and method of measure for each listed objective.
 30. Provide a combined proposal for a single fuel card solution or separately address the SEA Card or AIR Card. Offerors may propose on one or the other or both programs.
 31. Include detailed Statement of Work (SOW) in proposal satisfying all Objectives, as well as a level 3 Work Breakdown Schedule (WBS).
- B. All questions and answers for the Pre-proposal conference are hereby added in amendment 0001 as Enclosure A.
- C. Section J Attachment 9, ISO/IEC 13408 is corrected to read: ISO/IEC 15408.
- D. Section J Attachment 12, CDRL is hereby revised as follows:

CONTRACT DATA REQUIREMENTS LIST (CDRL)

CDRL REPORT	DUE	REFERENCE
Tax Reports	Quarterly by 15 th of month starting next quarter	Ref. SOO #4
Transactional data, sorted by DESC customer	Monthly	Ref. SOO #6
Help Desk Report	Quarterly by 15 th of month starting next quarter	Ref. SOO #14
Lift data, sorted by DESC customer and location	Quarterly	Ref. SOO #22
Savings Report	Quarterly by 15 th of month starting next quarter	Ref. SOO #26
Quality Assurance	Monthly w/Invoice	Ref. SOO #28

- E. All other terms and conditions remain in full effect.