



DEFENSE LOGISTICS AGENCY
DEFENSE ENERGY SUPPORT CENTER
8725 JOHN J. KINGMAN ROAD, SUITE 4950
FORT BELVOIR, VIRGINIA 22060-6222

IN REPLY
REFER TO

DESC-CPA

AUG 01 2002

CONTRACTING INSTRUCTION (CI): 02-12
MEMORANDUM FOR CI Distribution

SUBJECT: Competition Requirements

This CI is issued to assist contracting personnel regarding the approval levels for other than full and open competition. A determination has been made to incorporate into the DEPI the threshold approval levels for justifications for other than full and open competition requirements are required by the FAR. This information will be included in Part 6 of the DEPI.

This CI is effective immediately and expires upon inclusion in the DEPI. Point of contact is Sherry Wilson, extension 7392.

Kevin M. Ahern

KEVIN M. AHERN
Center Senior Procurement Official

Attachment:
DEPI coverage



PART 6

COMPETITION REQUIREMENTS

SUBPART 6.3 - OTHER THAN FULL AND OPEN COMPETITION

6.304 APPROVAL OF THE JUSTIFICATION

(a) When a justification for other than full and open competition is required it shall be approved in writing –

For a proposed contract < \$500,000	The contracting officer's certification will serve as approval as required by FAR 6.303-2(a)(12)
For a proposed contract > \$500,000 but not exceeding \$10,000,000	Approval will be made by the competition advocate (DESC-CP) as required by FAR 6.304(a)(2)
For a proposed contract > \$10,000,000 but not exceeding \$50,000,000	Approval will be made by the Director, DESC-D as required by DLAD 6.304(a)(4)(A)(1)(ii)
For a proposed contract > \$50,000,000	Approval will be made by the Senior Procurement Executive J-33 with a letter of transmittal signed by the Director, DESC-D as required by DLAD 6.304(a)(4)(A)(1)

(b) Examples of appropriate signature blocks are indicated below. Additional signature blocks may be added by the CBU's when determined to be appropriate.

I hereby certify that the information contained in this justification is accurate and complete to the best of my knowledge and belief.

Name
Contract Specialist
Date: _____

Name
Contracting Officer
Date: _____

I hereby certify that the data which forms the basis for this justification is accurate and complete, and that the purchase request covers only the minimum requirements to satisfy the needs of the Government.

Name
Division Chief
CBU
Date: _____

Name
CBU Director
Date: _____

I have reviewed this Justification.

DESC Office of Counsel
Date: _____

I have reviewed and hereby recommend that this Justification be approved:

Name
Competition Advocate
Date:

Approval:

Name
Director, DESC
Date: _____

For proposed contracts over 50 million approval will be as required by DLAD 6.303-2(a)(90)