



DEFENSE LOGISTICS AGENCY
DEFENSE ENERGY SUPPORT CENTER
8725 JOHN J. KINGMAN ROAD, SUITE 4950
FORT BELVOIR, VIRGINIA 22060-6222

IN REPLY
REFER TO

DESC-CPA

OCT 12 2004

CONTRACTING INSTRUCTION (CI): 04-22A
MEMORANDUM FOR CI DISTRIBUTION

SUBJECT: Reporting of Taxes on the DD 350

This CI is being issued to supersede CI 04-22 of the same subject, in its entirety. The attached verbiage regarding tax reporting on the DD 350 may be found at block B8 of the DD 350 Instructions.

This CI is effective immediately. The revised coverage is currently included in the DEPI and may be found at: Q\C\Forms\DD350-Part 53 DEPI instructions Oct 2004. (The date will change as revisions are made to the instruction.) Point of contact is Cheryl Creason, extension 8471.

GABRIELLA M. EARHARDT
Center Senior Procurement Official

Attachment
DEPI Coverage



Taxes that have been calculated into the unit price are to be included in the contract price, in block B8, Obligated or Deobligated Dollars, and block B11, Total Estimated Contract Value, of the DD 350. Taxes that are expressed as a separate line item on the contract are not reported on the DD 350.